

THE CHALFONTS COMMUNITY COLLEGE

JOB DESCRIPTION

TEACHER

Name:

Job Purpose

- To fully support The College's vision, mission and policies
- To be accountable for the planning and teaching of lessons and tutor periods to ensure that students achieve their individual potential
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Responsible to: Subject Leader/Year Leader

ACCOUNTABILITIES

Learning and Teaching

- To plan and teach lessons which are suitably differentiated
- To use a variety of teaching and learning strategies to stimulate learning
- To implement the Behaviour for Learning Policy
- To contribute to medium and long term planning
- To differentiate learning to meet the needs of individual students
- To promote high standards of literacy
- To set appropriate homework
- To take part in the performance review process
- To leave appropriate cover work for planned absence
- To be actively involved in the delivery of whole school initiatives such as ILPs (Integrated Learning Projects)

Student Progress

- To make best efforts to achieve the targets set for each class taught
- To assess, record and report on student progress and attendance
- To attend calendared meetings and events such as Parents Evenings and Open Evening

Student Support

- To be a Group Tutor to an assigned group of students
- To deliver a programme of planned group time activities
- To carry out break and bus duties in line with College policy
- To promote the general progress and well-being of individual students and of the Tutor Group as a whole to ensure that 'Every Child Matters': to be healthy; to be safe; to enjoy and achieve; to make a positive contribution; to achieve economic well being
- To liaise with parents, teachers and the Year Leader about the progress, behaviour and well-being of students in your Tutor Group

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified

The College will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition

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TEACHER

PERSON SPECIFICATION

Qualifications/Experience

- Good Degree
- Qualified Teacher Status
- Post 16 teaching experience is desirable

Knowledge

- An up-to-date knowledge of curriculum developments and the National Curriculum
- Knowledge of the full range of teaching and learning strategies

Personal Qualities:

- An effective classroom teacher
- Team player
- Good ICT skills
- Excellent interpersonal skills
- Energy and enthusiasm
- A good organiser
- A sense of humour and a positive 'can-do' approach
- High expectations of students
- Good health and attendance
- Awareness of child protection and safeguarding
- Proactive