



The
Chalfonts
Community
College

*"Success is
an Attitude"*

Principal: Russell Denial

"The Chalfonts Community College is a Good and Improving School." Ofsted June 2017

Join an outstanding hard-working team totally committed to an innovative, caring and aspirational learning community for all!

EDUCATION, ATTENDANCE AND WELFARE OFFICER

Required April 2021

41 weeks per year (Term Time only plus 2 weeks during school holidays)
8.00am to 4.00pm daily
Salary Range: £28,000 to £32,000 per annum (FTE IRO £34,000)

Passionate about inspiring young people? Join us at The Chalfonts Community College. We are currently looking to appoint an Education, Attendance and Welfare Officer to join our outstanding team. This is a key role in ensuring that our students' attendance and welfare is supported effectively to remove barriers to learning so that they can engage with their education. If you have experience in this field, then we would like to hear from you.

We are looking for someone who would enjoy monitoring and responding to attendance data and communicating with parents/carers and students about school attendance. The successful candidate will work within our Pastoral and Safeguarding Teams and will need to have a good education and enjoy working with young people.

All enquires please contact - Mrs Emma Beck, The Chalfonts Community College,
Narcot Lane, Chalfont St Peter, Bucks SL9 8TP

Tel: 01753 882032 e-mail: emmabeck@chalfonts.org

The College is committed to safeguarding and promoting the welfare of Children and expects all staff to share this commitment. A criminal record check via the DBS will be undertaken for the successful applicant.



Closing date: Thursday 18th March 2021
Interviews: Week beginning 22nd March 2021

Please visit our website at www.chalfonts.org
Join us on Twitter @CCChalfonts