

THE CHALFONTS COMMUNITY COLLEGE

JOB DESCRIPTION

LEARNING SUPPORT TEACHER

Job Purpose

- To be accountable for the planning and teaching of high quality lessons
- To promote and develop inclusion throughout the school
- To fully support the College's vision, mission and policies

Responsible to: **The SENCO**

Teaching and Learning

- Plan and deliver engaging lessons to KS3/4 SEND students
- Deliver small group/specialist 1:1 interventions as required
- Create a stimulating learning environment
- Set high expectations which inspire, motivate and challenge students
- Promote good progress and outcome by pupils
- Demonstrate good subject and curriculum knowledge
- Adapt teaching to respond to the strengths and needs of all students
- Make accurate and productive use of assessment
- Manage behaviour effectively to ensure a good and safe learning environment

Key Responsibilities and Tasks

- Carry out the professional duties of a teacher in accordance with the College's policies and under the direction of the SENCO
- Liaise with and advise fellow teachers on the SEND Code of Practice
- Coordinate provision for students with SEND under the guidance and direction of the SENCO
- Track and evaluate the progress of SEND students under the guidance and direction of the SENCO
- Take on key responsibilities within the Learning Support team
- Keep up to date with national initiatives in SEND

Student Progress

For a designated group of students:

- Coordinate effective and consistent assessment of SEND students' need and progress
- Evaluate the performance of each student annually
- Take appropriate action in cases of underperformance
- Participate in calendared meetings such as Parents'/Open Evenings
- Chair an agreed number of Annual Review meetings

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

The College will endeavour to make any necessary reasonable adjustments to the job and working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

Rachel Gregg
SENCO

April 2022

**THE CHALFONTS COMMUNITY COLLEGE
PERSON SPECIFICATION
LEARNING SUPPORT TEACHER**

Qualifications / Experience / Knowledge

Essential:

- Degree
- Qualified Teacher Status
- An interest in SEND

Desirable:

- SEND experience, including teaching, interpreting progress data and understanding of SEND categories and conditions
- Understanding of statutory requirements and Code of Practice
- An interest on developing and using technology to help support SEND students

Personal Qualities

- A commitment to excellence and student progress
- A team player
- An excellent teacher
- Excellent organisational skills
- Excellent interpersonal skills
- Initiative and creativity
- Enthusiasm and stamina
- Plenty of patience