



The
Chalfonts
Community
College

Success is an Attitude!

Year 7 Transition Information

WELCOME PACK

2025-2026



Courteous

Community Minded

Committed

Conscientious

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Welcome from the Principal



Welcome!

On behalf of all the staff, students and Governors, I would like to take this opportunity to welcome you to The Chalfonts Community College. I am really looking forward to meeting you in the new term and welcoming you to our friendly and truly aspirational school.

This is a happy school; with a great atmosphere, and enthusiastic and focused students, who are supported by a team of highly qualified, committed and skilled staff.

Our vision is of a happy, successful, and aspirational community, both today and tomorrow.

We are guided by the values of Commitment, Conscientiousness, Courtesy, and Community-Mindedness.

Our school's motto is 'Success is an Attitude'; this describes our belief in a growth mindset and commitment to the success of each individual student.

We are a dynamic and forward-thinking school, whose sole focus is the success of each of our students. My aim is for all students to become independent, confident and articulate young people, that through the most appropriate curriculum, they will be fully prepared for university and the world of employment. My advice to Year 7 students is to be prepared to work hard through learning experiences that will be engaging and enjoyable.

As well as academic success, we are proud of our wide range of extra-curricular clubs and activities. Our Performing Arts productions are renowned for their outstanding quality and our sports teams compete at local, regional and national levels. We offer a very wide range of trips and visits that will enable you to gain skills and experiences beyond the classroom that will further enrich your learning.

Whilst our approach to teaching is innovative, it is underpinned by an insistence on the traditional values that ensure we have outstanding professional conduct. This includes courtesy towards others, self-respect, discipline and wearing our uniform with pride. As a school, we have agreed on values that we believe are important to our community and work hard daily to live by these values.

I firmly believe that partnership working with families is an essential component in each child's success at school and we look forward to welcoming you to our school community.

Mrs Caroline Whitehead

Principal

Welcome from the Year 7 leader



Welcome to The Chalfonts Community College! I am delighted to be your Year 7 Year Leader and to be part of this exciting journey as you take your first steps into secondary school.

We understand that moving from primary to secondary school is a significant transition for students and parents alike. It is completely natural to feel a mix of excitement and nerves, but please rest assured that we are here to support you every step of the way.

At The Chalfonts Community College, we believe that "Success is an Attitude." This means that the way we approach challenges, our determination to do our best, and our willingness to learn all shape our achievements not just in the classroom, but in all aspects of life.

Our school is built on the foundation of the 4 Cs, values that will help every student thrive and make the most of their time here:

- ◆ Committed – We work hard, set high expectations for ourselves, and never give up.
- ◆ Community-Minded – We support and respect one another, creating a positive and inclusive environment.
- ◆ Courteous – We treat everyone with kindness and respect, knowing that our actions impact those around us.
- ◆ Conscientious – We take responsibility for our learning and behaviour, striving to be the best version of ourselves every day.

To our new Year 7 students, I want you to know that you are joining a welcoming and caring school where you will quickly feel at home. There will be plenty of opportunities to make new friends, explore new subjects, and get involved in a variety of clubs and activities including sports, music, drama, and student leadership. You will be supported not only by your teachers but also by older students who remember exactly what it felt like to be in your shoes.

To our parents and carers, we recognise that this transition is just as important for you. You may have questions and concerns, but please be reassured that we are committed to ensuring a smooth and positive start for your child. We value the strong partnership between school and home and will work closely with you to support your child's development, well-being, and success.

As your Year 7 Year Leader, I am here to guide and support every student throughout their journey at Chalfonts. I look forward to seeing them grow in confidence, develop their talents, and embrace the challenges and opportunities that lie ahead.

So, to our new Year 7s, get ready to work hard, dream big, and make the most of every opportunity. Your Chalfonts journey starts now, and I am so excited to be part of it with you!

Mr Howard

Key dates

Friday 16th May 2025	Deadline for completing all documents
Tuesday 1st July 2025	Induction Day for Year 7 intake
Tuesday 1st July 2025	Induction Evening for Year 7 6pm-7pm
Wednesday 3rd September 2025	Start of term for Year 7
Tuesday 26th- Friday 29th August 2025	Year 7 intake Summer Sports Camp

Induction day information

Your child's induction day (Secondary transfer day) will take place on Tuesday 1st July from 9.00 to 2.45pm. This day will give your child the opportunity to meet their peers, form tutor, current students and a variety of teaching staff. During the day your child will take part in a full school tour and a variety of exciting taster lessons. Your child will also have the opportunity to have a complimentary lunch in our cafeteria at a time reserved for them.

Please ensure that your child arrives promptly in their primary school uniform. We appreciate your cooperation in bringing your child to the front pedestrian gate where they will be met by staff and escorted into school to meet their tutor groups. Students will be escorted to this gate at the end of the day. Please collect your child from here. If you give permission for your child to make their own way home please inform us.

Following the induction day there will be a parent information meeting 18:00-19:00 during which time you will meet your child's form tutor, the Year Leader and Principal. More information will be sent prior to this day and evening.

Term dates 2025-2026

A summary of term dates* can be found on our school website:

<https://www.chalfonts.org/parents/term-dates>

** Before booking family holidays, it is essential you check all term dates with the school as they can be subject to change.*

The school day 2025-2026

There are five 60-minute lessons each day. Tutor time will be in the morning at 8:45 am and there is a 30-minute break at 11:05 am and a 30-minute lunch starting at 1:35 pm.

Each week students will also have an assembly as a year group with the Year Leader. Students are expected to move from lesson to lesson and will need to learn to be organised and punctual. Staff and older students are always at hand and happy to help.

Time	Lesson
08:45	Registration
09:05	Period 1
10:05	Period 2
11:05	Break
11:35	Period 3
12:35	Period 4
13:35	Lunch
14:05	Period 5
15:05	End of the Day

Curriculum

Year 7 students follow a three year Key Stage Three curriculum. Our curriculum is broad and consists of English, maths and science, art, food technology, computing, drama, geography, history, music, personal development, PSHE, religious education, PE, design & technology, and modern foreign languages. Our curriculum is consistent with the National Curriculum.

Students are taught in mixed ability tutor groups for most of their subjects in KS3. Maths and PE are set according to ability. For technology lessons students are split into smaller classes of 20 students to study subjects in the technology carousel.

Our website has further information about the content for each subject on our website:

[Year 7 Curriculum](#)

Modern foreign languages

In Year 7, students take part in a carousel course where they study three different languages: Spanish, French, and German, one each term. This approach gives them a taste of each language and a basic understanding of how they work, helping them discover which one they enjoy and connect with most. At the end of the year, students will be asked to select a first and second choice language to continue studying in Year 8.

Physical Education

All students are expected to participate in every lesson of PE. Students will not be excused from PE without a note from their parents. If a student is unfit to participate for any length of time a medical certificate should be sent to the school. Students must wear a full PE kit for all PE lessons.

Homework

We believe that homework is an effective way to help extend learning and improve the ability to work independently. We also find it is an excellent way to involve parents in learning. We use online platforms called SatchelOne & Google Classroom.

Extra curricular activities

Music

Our instrumental tuition includes the following: piano, saxophone, drums, bass guitar, electric guitar, acoustic/classical guitar, ukulele and singing all provided by a variety of expert private instrumental teachers. In most cases, you will need to have your own instrument which you must bring into school for lessons, with the exception of a drum kit and piano.

Our team of tutors organise their timetables for lessons themselves. To find out more about the type of lessons that are available and to sign up please go to www.chalfonts.org/music where you will find information on all our peripatetic staff, their contact details and their fees. Please also use our online booking form to place your request for lessons, which is on the same page.

Clubs and activities

In addition to lessons, students will have the opportunity to take part in a wide range of clubs and teams. We urge all students to make the most out of the opportunities available during their time at the school and achieve the greatest possible benefit from being here. The extra curricular programme is on our school website and updated each term.

Examples of PE extra curricular sporting activities

- cricket
- badminton
- football
- basketball
- dodgeball
- athletics

Dining facilities

Break and lunch times



Year 7 students have a social outside area allocated just to them. While they are allowed and encouraged to mix with students in Years 8-13, it is important for them to have their own space.

At break and lunchtime, food is available from our two cafeterias: *Café 2000* and *The Chalfonts' Café*. Both cafeterias offer a selection of snacks and drinks.

At lunchtime, *Café 2000* & *The Chalfonts Café* offers hot meals with vegetarian options, sandwiches, wraps, baguettes, bagels & rolls along with other snacks & salads. The Chalfonts Café only serves year 7 & 8, and students can also use an outside serving area. Both cafes serve the same food at breakfast, break and lunch.

Cashless catering

Our cashless catering system allows students to pay for their school meals using their fingerprints. Registration for the cashless catering will take place on the first day of school in September.

There are two ways for money to be added to the system:

1. **ParentPay**, a secure, online account - this is the preferred method of payment for cashless catering accounts, trips and other one-off school-related events. During August, we will issue you with a unique username and password and instructions on how to activate your child's online account.
Please ensure that money has been uploaded onto your child's ParentPay account before the first day of school in September.
2. **At a local PayPoint store** – the store will scan the barcode issued to you and the Payment will be credited to your child's account. Cash and cheques are not accepted on the premises. **A daily spending limit** is automatically set to £8.00 a day for all students. This can be amended by sending an email to the School.

Your parent pay login will be sent to your email address before the September start. For more information about how the system works please go to www.chalfonts.org/catering.

School Uniform

Pupils are expected to wear the correct uniform at all times (other than specified non-school uniform days) while on the school premises, travelling to and from school and at out-of-school events or on trips that are organised by the school, or where they are representing the school.

Uniforms should be purchased in advance through our external supplier School Days Direct.
[Appointments - School Days Direct](#)



School Days Direct, the suppliers of our school blazers, skirts, sports PE kit and jumpers, offers parents a one-stop shop for all uniform requirements. You will be given the option to collect from the store or delivery to your home (£5.50 delivery charge).

Ties can be purchased via the school shop

<https://app.parentpay.com/ParentPayShop/Uniform/Default.aspx?shopid=56>

Their shop is open throughout the year, from Monday to Saturday:

Monday – Friday: 8:30am – 5:00pm

Saturday: 9:00am – 5:00pm

Sunday: Closed

Address: 20A Buckingham Ave, Slough SL1 4QA



Pre-loved uniforms are available from the PTA. Please click on this link to place an order (items are subject to availability):

<https://chalfont-community-college-pta.sumupstore.com/>.

Uniform Items Required

Branded Blazers and ties: Compulsory for all and must be worn all year round unless permission is given to remove.

Tailored trousers or the tartan school skirt: Compulsory for all. Students are not permitted to wear leggings/joggers/ skinny trousers.

Shirt: A plain white shirt with a collar is compulsory for all (not a polo shirt). This can be short/long sleeve.

Blue V neck school branded jumper: Optional but must be worn under the blazer.

Bag: All students are required to bring in a suitable bag that can fit in all of their learning kit, books, PE Kit etc. Small handbags/hip bags are not permitted.

Socks and tights: Must be plain black.

Shoes: All shoes must be black leather/leather like. Canvas shoes/trainers of any kind are not permitted. No trainer brand is permitted to be worn as school shoes.

Mobile Phone Pouch use link to purchase:

<https://app.parentpay.com/ParentPayShop/Uniform/Default.aspx?shopid=56>

Make-up, false eyelashes and false nails/gel nails are not permitted. Nails must be nude and kept short. Hair colour must be natural and no extreme hairstyles are permitted. Students are allowed to wear one pair of studs and a wrist watch. No other jewellery is permitted unless it is for religious reasons.

Students are permitted to wear either a plain navy or plain black coat which should be free of any decorative embellishments; such as fur edges, ostentatious belts, etc. All items of clothing, footwear and other property must be clearly named.

PE KIT

- A Chalfonts Community College branded polo shirt.
- Navy long sport socks/white sport socks.
- Students must wear suitable trainers.
- Studded football boots may be required for Rugby/Football.
- A gumshield is recommended for Rugby and Hockey.

Students have the option of wearing the following :

- 1) School branded joggers or shorts
- 2) School branded skirt school branded leggings. Students can wear school branded leggings under the branded skirt. No other leggings are permitted.

Learning kits

Students are required to have the following learning kit:

- 2HB Lead pencils
- eraser
- sharpener
- 2 ballpoint pens/biros (black/blue)
- 30cm ruler
- compass
- small glue stick
- scientific calculator - suitable up to A Level
- protractor
- highlighters (including green)
- green ballpoint pen/biro
- Mobile phone pouch
- Reading book

It is recommended that students bring a reusable water bottle to school.

Learning kit will be checked frequently by their tutor. Detentions will be set for the missing learning kit and parents/guardians will be contacted. This can also be viewed on the Arbor Parent App.

Electronic devices including mobile phones

Mobile phones, headphones and smart watches that have call/text functionality are not permitted. This policy is in place to address the safeguarding risks associated with mobile phones, particularly among children. By implementing this policy, we aim to create a secure and conducive learning environment where students can focus on their education without unnecessary distractions.

Students are required to use magnetic pouches to store their mobile phones during school hours. Upon arrival, students must unlock their pouches at designated magnet stations in their tutor room/assembly line up/ reception and place their phones inside for the duration of the school day. At the end of the day, students must unlock their pouches via their unlocking station in their classroom.

Personal property

Items of value or potentially dangerous items must not be brought into school. They are likely to be confiscated and returned at the discretion of staff. We cannot accept responsibility for loss or damage to personal property, although we will do our best to help find lost items.

Attendance

Parents and carers have a duty to ensure their children attend full-time education. At The Chalfonts Community College we aim for all students to achieve a 100% attendance rate. We know this provides them with the very best opportunity to succeed at school. Permission for absence is only granted for exceptional circumstances. Term time holidays will never be authorised. Parents and carers are asked to avoid arranging medical appointments during school time unless it is an emergency.

Parents must notify the school on the first day of an unplanned absence – for example, if their child is unable to attend due to ill health – by 8.30 am or as soon as practically possible. Absence due to illness will be authorised unless the school has a genuine concern about the authenticity of the illness. If the authenticity of the illness is in doubt, the school may ask parents to provide medical evidence, such as a doctor's note, prescription, appointment card or other appropriate form of evidence.

Further information regarding Leave of Absence applications can be found here: <https://www.chalfonts.org/about-us/attendance>

Reporting Student Absence

Please notify the Attendance Team of an absence by 8.45 am in the following ways:

By Telephone: 01753 882032 (option 1)

By Email: attendancemanagers@chalfonts.org

Via the Parent Arbor App:

Instructions for Arbor App: [Logging absences on the Parent Portal and Arbor App](#)

Please clearly notify us of your child's name, form and reason for absence.

School transport

If you live in the school catchment area and live three miles or more from the school, the Local Authority will contact you directly to explain if you have to pay and how much.

If you live outside the school's catchment area, your offer of a place is conditional upon accepting full responsibility for all travel arrangements and costs.

All enquiries about transport should be directed to Buckinghamshire County Council:

Tel: 01296 387439 or Email: admissions@buckscc.gov.uk for more information please go to: <http://www.buckscc.gov.uk/services/education/school-transport/> there is also information on Imperial Coaches website. <https://imperialcoaches.co.uk/home-2-school-transport/>

We have high expectations of students' behaviour whilst travelling to and from the school. Poor behaviour can result in being banned from using the coaches for a period of time or even permanently. To view our behaviour policy on the school buses please go to <http://www.chalfonts.org/bustravel>

Safeguarding and online safety

A set of policies outline the procedures and practices at our school to safeguard the students who attend our school. We teach students to be safe through our Personal Development curriculum which includes PSHE, assemblies, workshops, and guest speakers.

For more detail and for information on the Safeguarding team: [Safeguarding at The Chalfonts Community College](#)

Behaviour for Learning Policy

The [Behaviour For Learning Policy](#) is on the school website. It includes the rewards and consequences for specific behaviour and applies to all students. Positive behaviour is recognised with a range of rewards which vary from merit points to winning an award in our termly celebration assemblies. We award students for demonstrating our school values.

There are our 'Four Cs':

Commitment: We instill a growth mindset. Students persist through challenges and learn how to bounce back.

Courteous: Respect is a life skill. Students learn to value diverse perspectives and communicate thoughtfully.

Conscientious: We encourage responsibility. Students take ownership of their learning and actions.

Community Minded: We are a team. Students develop community mindedness through collaborative projects, team activities and sports.

General data protection policies (GDPR)

The GDPR is a piece of EU-wide legislation which determines how people's personal data is processed and kept safe and the legal rights individuals have in relation to their own data. The GDPR is similar to the Data Protection Act 1998 which schools already comply with but strengthens many of its principles. More information can be found at:

<https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/>

Communication

We expect that the majority of communication will be directed to form tutors, class teachers, Subject Leaders and then the Year Leader if required. Who to contact with an enquiry:

General pastoral:	Form tutor
Subject specific:	Class teacher/Subject Leader
Multiple subjects or a significant matter:	Year Leader

<https://www.chalfonts.org/contact>

All emails or voicemails which are sent outside of school hours will be dealt with the following day. The expected response time from staff for email and voicemail is 2 school days. This response may come in the form of a courtesy email/call to acknowledge receipt of your email/message. It is important to recognise that some matters cannot be dealt with immediately. However, we will always try to respond to you as promptly as possible.

If your child is unwell or if we need to speak to you we will contact you on the phone numbers you have provided.

For routine communication, we send information on a frequent basis by email through Arbor. The school publishes a newsletter with important information on a regular basis. Parents and carers should check the school website for important up to date information.

Parental and student support

In September, you will be provided with a parent login to Arbor. Arbor provides parents/guardians with the opportunity to receive up-to-date information on their child, including achievement and behaviour points, reports, attendance information, push notifications and much more. Students will be provided with a student login. This will allow them to see their timetable.



The school must be kept up to date with any changes to your contact details (details of two adults with email addresses, home address and telephone numbers are essential).

Parent Teachers Association

The Chalfonts Community College has an active parent-teacher association which raises funds throughout the year. Our aim is twofold: firstly, to raise funds to provide additional facilities or equipment for the students beyond those which can be funded by the school, and secondly, we hope to provide an opportunity for parents and students to get together at events and have some fun.

We really do appreciate your support at our events and plan to continue the tradition during this academic year. If you would like to join us or help out at our events throughout the year, you would be most welcome. Regular meetings are held at the college.

Sports camp 2025

The Chalfonts Community College PE department are planning to run a Summer Sports Camp during the last week of the Summer Holidays, from Tuesday 26th August to Friday 29th August 2025.

Please complete the form using the link below

<https://forms.gle/fX2Gdpr8bYyeotay9>

Payment link:

<https://app.parentpay.com/ParentPayShop/Uniform/Default.aspx?shopid=56>

A promotional poster for 'The Chalfonts Sports Camp 2025'. The background is dark blue. At the top, the title 'THE CHALFONTS SPORTS CAMP 2025' is written in large, bold, yellow letters. Below it, the dates 'TUESDAY 26TH AUGUST TO FRIDAY 29TH AUGUST' are in white, and the time '9AM TO 3PM' is in yellow. A paragraph in white text lists activities: 'A GREAT CHANCE TO MEET NEW FRIENDS, ACTIVITIES ON OFFER INCLUDE NETBALL, FOOTBALL, ROUNDRS, CRICKET, ATHLETICS, BASKETBALL AND MUCH MORE'. Below this, another paragraph in yellow text states: 'YOUR SPORTING ABILITY IS NOT IMPORTANT. IT IS ABOUT PARTICIPATION AND MAKING NEW FRIENDS.' This is followed by two lines of yellow text: '*LOW UPTAKE MAY LEAD TO CANCELLATION OF THE SPORTS CAMP. PAYMENT WILL NOT BE TAKEN IN THIS INSTANCE*' and '**DAILY WALK-ONS WILL BE CHARGED AT A RATE OF £35 PER DAY**'. To the right of the text is a yellow and blue volleyball. At the bottom, there is a row of four sports balls: a black and white soccer ball, a yellow baseball, an orange basketball with a white netball on top, and a green cricket ball. The text 'PRICE INFORMATION £35 A DAY OR £120 FOR 4 DAYS' is written in yellow above the bottom row of balls.

**THE CHALFONTS
SPORTS CAMP 2025**

**TUESDAY 26TH AUGUST
TO FRIDAY 29TH AUGUST**

9AM TO 3PM

**A GREAT CHANCE TO MEET NEW FRIENDS,
ACTIVITIES ON OFFER INCLUDE NETBALL,
FOOTBALL, ROUNDRS, CRICKET,
ATHLETICS, BASKETBALL AND MUCH MORE**

**YOUR SPORTING ABILITY IS NOT
IMPORTANT. IT IS ABOUT
PARTICIPATION AND MAKING NEW
FRIENDS.**

***LOW UPTAKE MAY LEAD TO
CANCELLATION OF THE SPORTS
CAMP. PAYMENT WILL NOT BE
TAKEN IN THIS INSTANCE***

****DAILY WALK-ONS WILL BE
CHARGED AT A RATE OF £35 PER
DAY****

**PRICE INFORMATION
£35 A DAY OR £120 FOR 4
DAYS**

Poems from our older students about their transition

'Different' by Connie Jones

When I started Year 7 I was worried and scared.

Thinking to myself, am I really prepared?

But then I thought everything will be okay,

And my worries washed away.

Old friends stayed with me but new friends I made;

We were all in the same boat on that first day.

The bell rang and everyone rushed by;

Trying to get to lessons on time.

Different lessons at different times;

Sometimes the rooms are difficult to find.

I did lots of after school clubs when it began;

But now my focus is homework and I'm still having fun!

I know you are worried;

But it will be okay,

Believe me I know, I was the same on my first day.

Have I mentioned the vending machines? By Charlie Wallace

Year 6 was brilliant; I thought it was ace

I was the oldest in school; knew everyone's face.

Then Year 7 happened and I'd never felt so small;

Big kids everywhere and have you seen the size of the Hall?

My Blazer felt funny; completely covering my hands.

I felt like an alien; exploring strange lands.

But then I found some other kids who were also feeling a bit lost and a bit sad;

Then we started chatting in the Year 7 quad;

Maybe this place isn't so bad.

I got to make new friends with people I'd never known before; and got to learn German instead of French; it's guten tag you know, not bonjour!

And have I mentioned the vending machines? I use my fingerprint to get a drink – it's true;

The pepperoni pizza at lunchtime is so delicious; I run to get to the front of the queue.

The Art department at CCC is massive and Drama lessons are loads of fun;

In Science we get to use Bunsen burners; as long as you don't set fire to anyone!

My blazer is still too big for me but I don't care about that anymore;

Year 6 was good but Year 7 is better and I wonder what Year 8 has in store?

'New' by James Turkington

Off to school, here we go.

Setting off on a new journey.

Huge white beasts of busses lumber past,

Groaning and hissing under their weight

Lots of people; lots of friends.

New lessons, New learning, Big School, Big opportunities.

End of school, here we go.

Whether you get on the bus, get a lift or walk home;

This school will become your second home.

Useful contacts

GENERAL ENQUIRIES

The Chalfonts Community School
Narcot Lane, Chalfonts St. Peter, SL9 8TP T:
01753 882032
E: info@chalfonts.org
W: www.chalfonts.org

LEADER FOR YEAR 7

Mr Charlie Howard
T: 01753 881775
E: choward@chalfonts.org

TRANSITION ADMINISTRATOR

Miss Emma McCarthy
T: 01753 881763
E: emccarthy@chalfonts.org

MEDICAL ENQUIRIES/CARE

Miss Charlotte Holman
T: 01753 881627
E: CHolman@chalfonts.org

SCHOOL TRANSPORT TEAM

T: 01296 387439
Mon-Fri:8am-5pm
<http://www.buckscc.gov.uk/services/education/school-transport/>

SENCO & LEARNING SUPPORT

Mr Alexander Maclean
T: 01753 882032
E: Amaclean@chalfonts.org

CASHLESS CATERING / PARENTPAY

Mrs Victoria Gibb
T: 01753 881607
E: vgibb@chalfonts.org

UNIFORM

School Days Direct
T:01628 665353
W: <https://www schooldaysdirect.co.uk/>

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@CCChalfonts
@CCC6thform
CCCHALFONTS