

Company Registration No. 07693365 (England and Wales)

THE CHALFONTS COMMUNITY COLLEGE

(A COMPANY LIMITED BY GUARANTEE)

GOVERNORS' REPORT AND AUDITED ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2018

THE CHALFONTS COMMUNITY COLLEGE

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THE CHALFONTS COMMUNITY COLLEGE

REFERENCE AND ADMINISTRATIVE DETAILS

Governors

A Wright* (Chair of Governors)
L Andrews (Resigned 2 November 2017)
J Bhandal
D Cooke* (Retired 20 March 2018)
D Dalston
R Denial* (Principal and Accounting Officer)
D Fawcett
D Frewin* (Retired 26 March 2018)
D Humphries
S Khan (Retired 1 October 2017)
S Kirby (Appointed 24 April 2018)
S Leybourne
P Makoni (Resigned 13 April 2018)
E Matthews* (Appointed 24 April 2018)
J Mills (Appointed 24 April 2018)
R Page
S Smart*
A Spear
D Sweeney (Appointed 16 April 2018)

* members of the Resources for Learning Committee

Members

J Bhandal (Appointed 13 March 2018)
K Constable (Appointed 13 March 2018)
D Cooke (Retired 13 March 2018)
D Frewin (Retired 13 March 2018)
D Humphries (Appointed 13 March 2018)
S Khan
S Smart
A Wright (Appointed 13 March 2018)

Senior management team

- Principal
- Vice Principal
- Vice Principal
- Business Manager

R Denial
G Scoble
V Lang
P Merrison

Company registration number

07693365 (England and Wales)

Registered office

The Chalfonts Community College
Narcot Lane
Chalfont St. Peter
Gerrards Cross
Bucks SL9 8TP

Independent auditor

Baxter & Co
Lynwood House
Crofton Road
Orpington
Kent BR6 8QE

Bankers

Lloyds Bank Commercial
Bank House
Primett Road
Stevenage
Herts SG1 3EE

THE CHALFONTS COMMUNITY COLLEGE

GOVERNORS' REPORT

FOR THE YEAR ENDED 31 AUGUST 2018

The Governors present their annual report together with the financial statements and auditor's report of the charitable company for the year ended 31 August 2018. The annual report serves the purposes of both a Governors' report, and a directors' report under company law.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006, the Statement of Recommended Practice 2015, "Accounting and Reporting by Charities", and the Academies' Accounts Direction 2017/18 issued by the ESFA.

The principal activity of The Chalfonts Community College is to provide a state education to boys/girls of different abilities between the ages of 11 to 19. Funding is obtained from the Department for Education (DfE) through the Education and Skills Funding Agency (ESFA) in the form of recurrent grants, the use of which is restricted to particular purposes. It has a pupil capacity of 1503 and had a roll of 1494 in the school census on 4th October 2018.

Structure, governance and management

Constitution

The Governors act as the trustees for the charitable activities of The Chalfonts Community College and are also the directors of the company for the purposes of company law. Details of the Governors who are also the directors for the purpose of company law, and who served during the period are listed on page one.

The Chalfonts Community College is registered under the Companies Act 2006, as a company limited by guarantee without a share capital. The Academy is an exempt charity. The company's Memorandum and Articles of Association are the primary governing documents of the Academy Trust.

Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before or within one year of when they ceased to be a member.

Trustees' indemnities

No indemnities have been given to or on behalf of trustees by the trust.

Method of recruitment and appointment or election of Governors

The Governing Body comprises the following Governors:

- a) Up to five Governors appointed by the Members;
- b) Up to two staff Governors appointed by the Members;
- c) Up to four parent Governors elected by parents;
- d) The Principal is an ex-officio Governor;
- e) Up to three Governors appointed by Governors approved by Members
- f) Further Governors may be appointed by the Secretary of State

Policies and procedures adopted for the induction and training of Governors

The training and induction provided for new Governors will depend on their existing experience. Where necessary, induction will provide training in charity, educational, legal and financial matters. All governors are provided with the information needed (including policies, minutes, budgets, etc.) to undertake their role as Governors. The Academy also purchases the Governor Training Scheme run by the local authority.

THE CHALFONTS COMMUNITY COLLEGE

GOVERNORS' REPORT

FOR THE YEAR ENDED 31 AUGUST 2018

Organisational structure

The Board of Governors, the majority of whom are non-executive, comprises those persons appointed under the Articles of Association. The Board meets at least three times a year and has several committees, including the Resources for Learning Committee, the Safe Learning for All Committee and the Quality for Learning Committee. All of these Committees are formally constituted with terms of reference and comprise appropriately qualified and experienced members.

Arrangements for setting pay and remuneration of key management personnel

The Senior Management Team (SMT) are the key management personnel of the trust. Trustees are also senior management although they receive no pay or other remuneration in respect of their role as trustees. Where staff trustees are in place, they receive remuneration for their role as staff and their pay is determined in the same way as applicable to all other staff. Further details of remuneration paid to staff who are trustees is set out within the notes to the accounts.

Trade Union Facility Time

Relevant union officials

Number of employees who were relevant union officials during the relevant period	Full-time equivalent employee number
1	1

Percentage of time spent on facility time

Percentage of time	Number of Employees
0%	0
1% - 50%	0
51% - 99%	0
100%	0

Percentage of pay bill spent on facility time

Total Cost of facility time	£0
Total Pay bill	£6,762k
Percentage of the total pay bill spent on facility time	0%

Paid trade union activities

Time spent on paid trade union activities as a percentage of total paid facility time hours.	0%
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Related Parties and other Connected Charities and Organisations

The Chalfonts Community College is part of a Teaching School Alliance with St Clement Danes School in Chorleywood. Teaching Schools are a relatively new and exciting national development which involves working collaboratively with other schools to ensure that teaching is of the highest quality.

THE CHALFONTS COMMUNITY COLLEGE

GOVERNORS' REPORT

FOR THE YEAR ENDED 31 AUGUST 2018

Objectives and activities

Objects and aims

The principal object of the company is to advance for the public benefit, education in the United Kingdom. It achieves this object through the operation of The Chalfonts Community College, providing a state education, free of charge, to pupils aged 11 to 19.

We aim to be at the forefront of education. Our staff pride themselves on their high standards of teaching and we are committed to developing their skills as teachers to bring out the best in all pupils. Our focus is on individuals, their needs and aspirations.

As a school with traditional values we seek to uphold high standards of behaviour in an atmosphere of mutual respect and support. We develop our pupils' sense of themselves as moral beings with a concern for and commitment to others in school, their community and the world. We value service to the school and encourage a healthy and supportive spirit of competitiveness. We pride ourselves on looking after children so that they develop a sense of identity and security which is the cornerstone of our philosophy.

We are dedicated to high standards of educational achievement but also to enriching and developing the talents and skill of our pupils in the broadest sense, valuing achievements of all kinds. If a child has a talent we can offer opportunities to nurture that talent and celebrate it whether it be through sporting or artistic success, in languages or service to others, to name but a few.

Objectives, Strategies and Activities

In addition to the regular and rigorous School Self Review, the school produces an Annual School Improvement Plan which sets out our priorities for the forthcoming year as well as reviewing those of the past period. This document is comprehensive in nature and covers many of the activities that can take place throughout the school year. Summaries are included in the Principal's written report to Governors.

Public Benefit

The Academy aims to advance for the public benefit, education in the United Kingdom. In setting the objectives of the Academy and planning the associated activities, the Governors have given careful consideration to the Charity Commission's general guidance on Public Benefit.

Disabled Persons

The College is the designated school in South Bucks with provision for ten students with physical disabilities. Lifts, ramps and disabled toilets are installed and door widths are adequate to enable wheelchair access to all the main areas of the Academy. The policy of the Academy is to support recruitment and retention of students and employees with disabilities. The Academy does this by adapting the physical environment, by making support resources available and through training and career development.

THE CHALFONTS COMMUNITY COLLEGE

GOVERNORS' REPORT

FOR THE YEAR ENDED 31 AUGUST 2018

Strategic report

Achievements and performance

We are now fully in the middle of the transition period of how education outcomes are presented. Year on year comparisons remain difficult to validate due to the initial changes now made to the grading system in English and Mathematics in 2017, rolled out to the majority of other subjects in 2018 with some subjects still reporting 'legacy grades' in 2018. The results are presented in order to generate the best possible comparisons in performance and demonstrate that attainment remains high at the College.

KS4 Results – all students	2018	2017	2016
% achieving 5+ A*-C inc. English and Maths 9-1	61%	59%	66%
Results in 2017 are above national average..			
KS2 prior attainment	28.1	28.3	26.9
The prior attainment of the 2018 cohort was below the national average, which is symptomatic of a non-selective school in a selective authority. We continue to have good achievement for all cohorts starting from a lower than average starting point, yet exceeding national averages.			
% achieving 9-4 & 9-5 English	88% - 73%	84% - 69%	-
Attainment performance in English significantly above national averages			
% achieving 9-4 & 9-5 Mathematics	72% - 44%	70% - 50%	
Attainment performance in Mathematics above national averages for 9-4 but sees a dip in 9-5 measures			
% achieving the EBACC	17%	19%	17%
This figure remains below the national average. We will remain resolute in our approach to ensure that students are on aspirational courses but not at the detriment of individual outcomes for the benefit of the school.			
% achieving 9-4 in English and Maths	68%	67%	70%
From 2016, the result takes into account a new measure that allows for either Language or Literature to count.			
% achieving 9-5 in English and Maths	40%	46%	-
KS5 Results			
% A*-C grades	72%	70%	76%
% A*-E grades	96%	97%	97%
Overall pass rate has remained good at 96% with outstanding progress in vocational qualifications			

THE CHALFONTS COMMUNITY COLLEGE

GOVERNORS' REPORT

FOR THE YEAR ENDED 31 AUGUST 2018

Key financial performance indicators

Key financial performance indicators used by the College include the following:

Reserves

The number of years which any budgeted revenue deficit can be sustained from reserves (before capitalisation of fixed assets and allowances for pension deficits) held above the minimum reserves level. At the year end this was 1.7 years (minimum is 1 year) (2017 – 0.8 years).

Cost Indicators (where costs are derived based on management account definitions used for internal reporting)

Staffing costs as percentage of revenue grant income for the year 2017/18 was 87.1% (2016/17 – 85.9%). A figure above 80% is considered high and the target level would be around 80%.

Recruitment costs as a percentage of revenue grant income for the year 2017/18 was 0.6% (2016/17 – 0.8%). The target level for this measure would be less than 1%.

Premises costs, excluding maintenance costs, as a percentage of revenue grant income for the year 2017/18 was 4.4% (2016/17 – 4.4%). The target is to remain below 6.5%.

Maintenance costs as a percentage of revenue grant income for the year 2017/18 was 1.7% (2016/17 – 2.0%). The target is to remain in the range of 1.7% to 2.0%.

Teaching and learning costs as a percentage of revenue grant income for the year 2017/18 was 5.4% (2016/17 – 6.5%). The target is to remain in the range of 7% to 8.5%.

Liquidity Ratio

The ratio of current assets: current liabilities was 4.5 at the year end (2017: 3.5).

The target is to remain greater than 1.

Other key performance indicators

The performance of the College can largely be measured by reference to the academic achievements (see above), attendance data and other non-financial measures.

RECRUITMENT

Year Group	Y7	Y8	Y9	Y10	Y11	Y12	Y13
Student Numbers	270	247	266	259	250	107	95

Recruitment in the sixth form is a key area for the next academic year in order to continue to allow us to offer a broad curriculum while at the same time maintaining a very personal and caring Sixth Form.

ATTENDANCE

Academic Year	2018	2017	2016
% of Student Attendance	94.2%	94.6%	94.3%

Attendance continues to be an area of focus to improve further. The first half term in 2018 is above all previous years to date

Going concern

After making appropriate enquiries, the Governing Body has a reasonable expectation that the Academy has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the accounts.

THE CHALFONTS COMMUNITY COLLEGE

GOVERNORS' REPORT

FOR THE YEAR ENDED 31 AUGUST 2018

Financial review

We receive our income from a number of different sources. The majority of our income comes from central government via the Education and Skills Funding Agency who provide us with grant, based largely on our student numbers to cover our staffing and other general running costs (General Annual Grant -GAG). The ESFA may provide us with additional grants which are earmarked for specific purposes (such as Pupil Premium which must be used to raise the attainment of disadvantaged pupils). These appear in the accounts as DfE/ESFA grants.

Where we receive grant or other funding from the Local Authority (such as where we undertake responsibilities on their behalf in respect of our students) this appears in the accounts as Other government grants. Such income is collectively referred to as "Restricted Funds". Other income is received from parents (for example as contributions to trip or other costs) and from third parties (for example from our bank for interest on our account balances or from others who are charged for their use of our facilities). Such other income may be restricted or unrestricted, depending on whether it comes to us with conditions as to its use or whether it is available for spending at the discretion of the trustees.

We hold funds in two broad categories, funds which are available for spending and other funds which are not available for spending.

Spendable funds are in turn sub-categorised between those which are available for spending at the discretion of trustees ("Unrestricted Funds") and those which are subject to condition or restriction, ("Restricted Funds").

Funds not available for spending include the book value of fixed assets such as land, buildings and equipment. These have a value and are therefore included as assets in the accounts but clearly, we cannot spend this value. In common with all academies and Local Authorities, our share of the Local Government Pension Scheme deficit must also be reflected in our accounts and as this is not a conventional liability, it does not need to be deducted from spendable funds. We meet our obligations in respect of the LGPS by paying over pension contributions due as calculated by the scheme's actuaries.

The following balances held were held at 31 August;

Fund	Category	2018 £'000	2017 £'000
GAG	Restricted General Funds	66	242
Other Income	Restricted General Funds	<u>9</u>	<u>46</u>
Sub-total General Restricted Funds		75	288
Unspent capital	Restricted Fixed Asset Fund	-	26
Other Income	Unrestricted General Fund	<u>1,084</u>	<u>1,043</u>
Sub-Total	Spendable Funds	1,159	1,357
Net Book Value of Fixed Assets	Restricted Fixed Asset Fund	16,714	16,997
Share of LGPS Deficit	Restricted Pension Reserve	<u>(3,352)</u>	<u>(3,799)</u>
Total	All Funds	<u>14,521</u>	<u>14,555</u>

During the year under review, there was a deficit of £184k on general restricted funds, a surplus of £41k on unrestricted funds and after LGPS valuation adjustments, depreciation and capital income and expenditure, an overall in-year deficit of £903k, prior to actuarial gains.

THE CHALFONTS COMMUNITY COLLEGE

GOVERNORS' REPORT

FOR THE YEAR ENDED 31 AUGUST 2018

Reserves policy

In addition to the fixed asset funds, the policy of the College is to maintain sufficient reserves for working capital requirement and for any unforeseeable budget fluctuations or equipment replacement.

The governors have reviewed the level of reserves and have agreed that the reserves after excluding capitalisation of assets and any provisions for pension fund deficits should be maintained at a minimum level of £1million.

With regard to the defined benefit pension deficit, the notes to the accounts explain that the yearly contribution rate includes an element calculated to eliminate the deficit over a manageable period and that a guarantee is in force from the Department of Education to meet pension liabilities in the extreme event of closure of the Academy. It is therefore not considered necessary to retain reserves to offset the balance sheet pension liability.

Investment policy

There are no investments held beyond cash deposits retained with the major UK clearing banks. Speculative investments are not permitted.

Principal risks and uncertainties

The Governors have assessed the major risks to which the Academy is exposed, in particular those relating to academic performance/finances/child welfare. The Governors have implemented a number of systems to assess risks that the Academy faces, and have developed policies and procedures to mitigate those risks. Where significant financial risk still remains, the Governors have ensured they have adequate insurance cover. The Academy has an effective system of internal financial controls and this is explained in more detail in the Governance Statement.

The risk management process codified in a risk register is implemented by the Senior Management Team and overseen by Governors.

As the nature of the financial instruments dealt with by the company is relatively simple (bank balances, debtors and "trade" creditors), governors consider the associated risk in this area to be minimal.

The risk resulting from the company's share of the LGPS deficit is managed by following the advice of the scheme's actuaries, specifically as regards the level of contributions payable, ensuring that annual budgets are drawn up to reflect the actuary's advice.

The Governors have assessed the major risks to which the Charitable Company is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Governors keep spendable reserves under constant review to ensure that they have sufficient resources to run the Academy on a sound financial basis without affecting the quality of teaching and learning.

Our fundraising practices

The trust organises fundraising events and appeals and co-ordinates the activities of our supporters both in the academy and in the wider community on behalf of the trust.

The trust does not use professional fundraisers or involve commercial participators.

There have been no complaints about fundraising activity this year.

The trust complies with the Fundraising Regulator's Code of Fundraising Practice)

All fundraising is undertaken by the trust in a manner that seeks to ensure that it is not unreasonably intrusive or persistent. Contact is made through email, academy newsletters, our websites and via students. All fundraising material contains clear instructions on how a person can be removed from mailing lists.

THE CHALFONTS COMMUNITY COLLEGE

GOVERNORS' REPORT

FOR THE YEAR ENDED 31 AUGUST 2018

Plans for future periods

As noted in last year's review, the College has been adversely affected due to the inadequacies of funding provided by the DfE to secondary schools in Buckinghamshire. This funding is amongst the lowest in the country.

The Governing Body have actively engaged to support and provide strategies to the Senior Management Team to accommodate this funding shortfall. Over the last year the college has made good progress in working towards balancing income with outgoings with a three year forecast regularly reviewed ensuring a balance between financial sustainability and Student's learning and welfare. This forecast shows a balanced budget in two years based on best current estimates of pupil numbers, risks and costs.

Our planned GCSE and A Level curriculum offering balances pupil demand with sustainability whilst ensuring the widest selection of academic and vocational courses are available for our pupils.

The College timetable has been reconfigured to incorporate 60 minute lessons with a single College start / end time to allow for efficient use of our resources for the benefit of learning and teaching.

This reorganisation should deliver improvements in our day to day running as well as supporting the necessary reduction in staffing headcount (15 FTE over two years) through natural Staff wastage following retirements, resignations, relocations etc.

Funds Held as Custodian Trustee on Behalf of Others

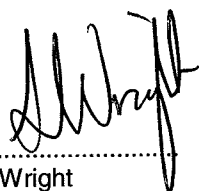
There are no funds held as Custodian Trustees on behalf of others.

Auditor

In so far as the Governors are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Governors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Governors' report, incorporating a strategic report, approved by order of the Board of Governors, as the company directors, on 11 December 2018 and signed on the board's behalf by:



A. Wright
Chair of Governors

THE CHALFONTS COMMUNITY COLLEGE

GOVERNANCE STATEMENT

FOR THE YEAR ENDED 31 AUGUST 2018

Scope of responsibility

As Governors we acknowledge we have overall responsibility for ensuring that The Chalfonts Community College has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Board of Governors has delegated the day-to-day responsibility to the Principal, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between The Chalfonts Community College and the Secretary of State for Education. The accounting officer is also responsible for reporting to the Board of Governors any material weaknesses or breakdowns in internal control.

Governance

The information on governance included here supplements that described in the Governors' Report and in the Statement of Governors' Responsibilities. The Board of Governors has formally met 6 times during the year.

Attendance during the year at meetings of the Board of Governors was as follows:

Governors	Meetings attended	Out of possible
A Wright* (Chair of Governors)	5	6
L Andrews (Resigned 2 November 2017)	0	1
J Bhandal	4	6
D Cooke* (Retired 20 March 2018)	4	4
D Dalston	6	6
R Denial* (Principal and Accounting Officer)	6	6
D Fawcett	6	6
D Frewin* (Retired 26 March 2018)	3	4
D Humphries	6	6
S Khan (Retired 1 October 2017)	1	1
S Kirby (Appointed 24 April 2018)	2	2
S Leybourne	6	6
P Makoni (Appointed 21 March 2017, resigned 13 April 2018)	2	4
E Matthews* (Appointed 24 April 2018)	1	2
J Mills (Appointed 24 April 2018)	2	2
R Page	6	6
S Smart*	5	6
A Spear	5	6
D Sweeney (Appointed 16 April 2018)	2	2

Changes to the Members

The following served as members at some time between 1 September 2017 and the date of signing of these accounts:

J Bhandal
K Constable
D Cooke
D Frewin
D Humphries
S Khan
S Smart

Governance reviews

The Governors engaged an external agency to review our Governance processes in 2016. The findings from this review have been shared with the ESFA and were incorporated into the 3 year Strategic Plan for the College. The Resources for Learning Committee is a sub-committee of the main Board of Governors. Its purpose is to assist and support the Governing Body, ensuring sound oversight is exercised over the management of the Academy's finances and resources. It also exercises the functions of an Audit Committee.

THE CHALFONTS COMMUNITY COLLEGE

GOVERNANCE STATEMENT

FOR THE YEAR ENDED 31 AUGUST 2018

Attendance during the year at meetings of the Resources for Learning Committee was as follows:

Governors	Meetings attended	Out of possible
D Frewin (Chair of RFL) (Retired 20 th March 2018)	3	3
D Cooke (Retired 20 th March 2018)	3	3
R Denial (Principal and Accounting Officer)	4	4
Ed Matthews	1	1
S Smart (Chair of RFL from 21 st March 2018)	3	4
A Wright	3	4

Review of Value for Money

As accounting officer the principal has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The accounting officer considers how the trust's use of its resources has provided good value for money during each academic year, and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where available. The accounting officer for the academy trust has delivered improved value for money during the year by:

The use of competitive purchasing procedures which continue to secure positive gains in the terms of value for money for the College. In particular during the year the College has changed uniform supplier resulting in better prices for parents whilst maintaining the quality of supply.

Switching to networked copiers has resulted in savings in printing costs.

Increased lettings of the school premises, particularly the MUGA pitch, has generated additional revenue through our relationship with School Lettings Solutions (SLS).

In addition the use of refurbished IT equipment with lengthy warranty agreements has enabled the College to make significant savings in hardware costs. The use of cloud storage continues to grow removing the burden on more costly local resources.

The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in The Chalfonts Community College for the period 1 September 2017 to 31 August 2018 and up to the date of approval of the annual report and financial statements.

Capacity to handle risk

The Board of Governors has reviewed the key risks to which the academy trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Governors is of the view that there is a formal on-going process for identifying, evaluating and managing the academy trust's significant risks that has been in place for the period 1 September 2017 to 31 August 2018 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Board of Governors.

THE CHALFONTS COMMUNITY COLLEGE

GOVERNANCE STATEMENT

FOR THE YEAR ENDED 31 AUGUST 2018

The risk and control framework

The academy trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of Governors;
- regular reviews by the finance committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties;
- identification and management of risks.

The Board of Governors has considered the need for specific internal monitoring in order to support the financial oversight responsibilities of the Board of Governors.

It has requested that a Governor Andrew Wright visit the School and view the operations of the Business and Administration functional areas of the Trust's activities over the school financial year.

This work has been designed to meet the requirements of the ESFA according to the Academies financial handbook. These activities replace the Responsible Officer activities of previous years.
Activities undertaken;

1. Process for DBS / CRB – Safeguarding checks for Governors and Staff. Secure private, storage facility.
2. Procurement Book – ICT Services & CIF Grant applications / appeals
3. Budget setting and Cost approval as part of Resources for Learning Committee
4. School Bursary process – Means tested
5. GDPR compliance – privacy policy, Staff leaving checklist
6. Companies House – SAIL records / Directors – ensuring all necessary statutory records have been updated and are complete.

No material process or control issues have been found as a result of this work.

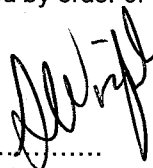
Review of effectiveness

As accounting officer the principal has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the Governor review, as above;
- the work of the External Auditor;
- the financial management and governance self-assessment process;
- the work of the Executive Managers within the academy trust who have responsibility for the development and maintenance of the internal control framework.

The accounting officer has been advised of the implications of the result of their review of the system of internal control by the finance group and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the Board of Governors on 11 December 2018 and signed on its behalf by:


.....
A. Wright
Chair of Governors


.....
R Denial
Principal

THE CHALFONTS COMMUNITY COLLEGE

STATEMENT OF REGULARITY, PROPRIETY AND COMPLIANCE

FOR THE YEAR ENDED 31 AUGUST 2018

As accounting officer of The Chalfonts Community College I have considered my responsibility to notify the Academy Trust Board of Governors and the Education & Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the academy trust, under the funding agreement in place between the Academy Trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2017.

I confirm that I and the Academy Trust's Board of Governors are able to identify any material irregular or improper use of funds by the Academy Trust, or material non-compliance with the terms and conditions of funding under the Academy Trust's funding agreement and the Academies Financial Handbook 2017.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the Board of Governors and ESFA.



R Denial
Accounting Officer

11 December 2018

THE CHALFONTS COMMUNITY COLLEGE

STATEMENT OF GOVERNORS' RESPONSIBILITIES

FOR THE YEAR ENDED 31 AUGUST 2018

The Governors (who act as trustees for The Chalfonts Community College and are also the directors of The Chalfonts Community College for the purposes of company law) are responsible for preparing the Governors' report and the Financial Statements in accordance with the Annual Accounts Direction issued by the Education & Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Governors to prepare Financial Statements for each financial year. Under company law the Governors must not approve the Financial Statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period.

In preparing these Financial Statements, the Governors are required to:

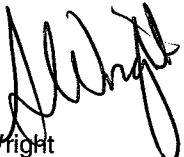
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the Financial Statements; and
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Governors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the Financial Statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Governors are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring that grants received from ESFA/DfE have been applied for the purposes intended.

The Governors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of Financial Statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board of Governors on 11 December 2018 and signed on its behalf by:


A Wright
Chair of Governors

THE CHALFONTS COMMUNITY COLLEGE

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE CHALFONTS COMMUNITY COLLEGE

FOR THE YEAR ENDED 31 AUGUST 2018

Opinion

We have audited the Financial Statements of The Chalfonts Community College for the year ended 31 August 2018 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice), the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018 issued by the Education & Skills Funding Agency.

In our opinion the Financial Statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2018 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the 'Auditor's responsibilities for the audit of the Financial Statements' section of our report. We are independent of the Academy Trust in accordance with the ethical requirements that are relevant to our audit of the Financial Statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Governors' use of the going concern basis of accounting in the preparation of the Financial Statements is not appropriate; or
- the Governors have not disclosed in the Financial Statements any identified material uncertainties that may cast significant doubt about the Academy Trust's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the Financial Statements are authorised for issue.

Other information

The other information comprises the information included in the annual report, other than the Financial Statements and our auditor's report thereon. The Governors are responsible for the other information. Our opinion on the Financial Statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the Financial Statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the Financial Statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the Financial Statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

THE CHALFONTS COMMUNITY COLLEGE

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE CHALFONTS COMMUNITY COLLEGE (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2018

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Governors' report including the incorporated strategic report for the financial year for which the Financial Statements are prepared is consistent with the Financial Statements; and
- the Governors' report including the incorporated strategic report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Academy Trust and its environment obtained in the course of the audit, we have not identified material misstatements in the Governors' report, including the incorporated strategic report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the Financial Statements are not in agreement with the accounting records and returns; or
- certain disclosures of Governors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Governors

As explained more fully in the statement of Governors' responsibilities, the Governors are responsible for the preparation of the Financial Statements and for being satisfied that they give a true and fair view, and for such internal control as the Governors determine is necessary to enable the preparation of Financial Statements that are free from material misstatement, whether due to fraud or error.

In preparing the Financial Statements, the Governors are responsible for assessing the Academy Trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Governors either intend to liquidate the charitable company, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the Financial Statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these Financial Statements.

A further description of our responsibilities for the audit of the Financial Statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.


THE CHALFONTS COMMUNITY COLLEGE

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE CHALFONTS COMMUNITY COLLEGE (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2018

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.


David John Walsh FCCA (Senior Statutory Auditor)
For and on behalf of Baxter & Co
Statutory Auditor
Chartered Certified Accountants
Lynwood House
Crofton Road
Orpington
Kent
BR6 8QE

Dated: 14 December 2018

THE CHALFONTS COMMUNITY COLLEGE

INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO THE CHALFONTS COMMUNITY COLLEGE AND THE EDUCATION & SKILLS FUNDING AGENCY

FOR THE YEAR ENDED 31 AUGUST 2018

In accordance with the terms of our engagement letter dated 2 November 2012 and further to the requirements of the Education & Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2017 to 2018, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by The Chalfonts Community College during the period 1 September 2017 to 31 August 2018 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to The Chalfonts Community College and ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to the The Chalfonts Community College and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than The Chalfonts Community College and ESFA, for our work, for this report, or for the conclusion we have formed.

Respective responsibilities of The Chalfonts Community College's accounting officer and the reporting accountant

The Accounting Officer is responsible, under the requirements of The Chalfonts Community College's funding agreement with the Secretary of State for Education dated 1 July 2011 and the Academies Financial Handbook, extant from 1 September 2017, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance, and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2017 to 2018. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2017 to 31 August 2018 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

Approach

We conducted our engagement in accordance with the Academies Accounts Direction 2017 to 2018 issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the Academy Trust's income and expenditure.

The work undertaken to draw to our conclusion includes:

- Review of payments to staff;
- Review of payments to suppliers and other third parties;
- Review of grant and other income streams;
- Review of some key financial control procedures;
- Discussions with finance staff;
- Consideration of the record maintained by the Accounting Officer of the oversight they have exercised;
- Consideration of the programme of risk review and checking of financial controls implemented by the trust in order to comply with its obligations under 2.4.9 of the Academies Financial Handbook 2017, issued by the ESFA.

THE CHALFONTS COMMUNITY COLLEGE

INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO THE CHALFONTS COMMUNITY COLLEGE AND THE EDUCATION & SKILLS FUNDING AGENCY (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2018

Conclusion

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2017 to 31 August 2018 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.



Baxter & Co
Independent Reporting Accountants
Chartered Certified Accountants
Lynwood House
Crofton Road
Orpington
Kent
BR6 8QE

Dated: 14 December 2018

THE CHALFONTS COMMUNITY COLLEGE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2018

	Notes	Unrestricted Funds £'000	Restricted funds: General £'000	Fixed asset £'000	Total 2018 £'000	Total 2017 £'000
Income and endowments from:						
Donations and capital grants	3	21	-	32	53	260
Charitable activities:						
- Funding for educational operations	4	482	8,354	-	8,836	9,151
Other trading activities	5	79	-	-	79	74
Investments	6	3	-	-	3	7
Total		585	8,354	32	8,971	9,492
Expenditure on:						
Raising funds	7	62	-	-	62	58
Charitable activities:						
- Educational operations	8	482	8,960	370	9,812	10,127
Total	7	544	8,960	370	9,874	10,185
Net income/(expenditure)		41	(606)	(338)	(903)	(693)
Transfers between funds	18	-	(29)	29	-	-
Other recognised gains/(losses)						
Actuarial gains on defined benefit pension schemes	20	-	869	-	869	940
Net movement in funds		41	234	(309)	(34)	247
Reconciliation of funds						
Total funds brought forward		1,043	(3,511)	17,023	14,555	14,308
Total funds carried forward		1,084	(3,277)	16,714	14,521	14,555

THE CHALFONTS COMMUNITY COLLEGE

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2018

SUPPLEMENTARY NOTE: COMPARATIVE INFORMATION FOR THE YEAR ENDED 31 AUGUST 2017

	Notes	Unrestricted Funds £'000	Restricted funds: General £'000	Fixed asset £'000	Total 2017 £'000
Income and endowments from:					
Donations and capital grants	3	-	17	243	260
Charitable activities:					
- Funding for educational operations	4	510	8,641	-	9,151
Other trading activities	5	74	-	-	74
Investments	6	7	-	-	7
Total		<u>591</u>	<u>8,658</u>	<u>243</u>	<u>9,492</u>
Expenditure on:					
Raising funds	7	58	-	-	58
Charitable activities:					
- Educational operations	8	525	9,234	368	10,127
Total	7	<u>583</u>	<u>9,234</u>	<u>368</u>	<u>10,185</u>
Net income/(expenditure)		8	(576)	(125)	(693)
Transfers between funds	18	-	(30)	30	-
Other recognised gains/(losses)					
Actuarial gains on defined benefit pension schemes	20	-	940	-	940
Net movement in funds		8	334	(95)	247
Reconciliation of funds					
Total funds brought forward		<u>1,035</u>	<u>(3,845)</u>	<u>17,118</u>	<u>14,308</u>
Total funds carried forward		<u>1,043</u>	<u>(3,511)</u>	<u>17,023</u>	<u>14,555</u>

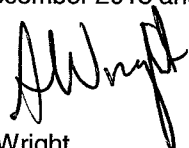
THE CHALFONTS COMMUNITY COLLEGE

BALANCE SHEET

AS AT 31 AUGUST 2018

		2018	2017
	Notes	£'000	£'000
Fixed assets			
Tangible assets	12	16,714	16,997
Current assets			
Stocks	13	24	25
Debtors	14	122	173
Cash at bank and in hand		1,357	1,696
		<u>1,503</u>	<u>1,894</u>
Current liabilities			
Creditors: amounts falling due within one year	15	<u>(337)</u>	<u>(530)</u>
Net current assets		1,166	1,364
Total assets less current liabilities		17,880	18,361
Creditors: amounts falling due after more than one year	16	<u>(7)</u>	<u>(7)</u>
Net assets excluding pension liability		17,873	18,354
Defined benefit pension scheme liability	20	<u>(3,352)</u>	<u>(3,799)</u>
Total net assets		<u>14,521</u>	<u>14,555</u>
Funds of the Academy Trust:			
Restricted funds	18		
- Fixed asset funds		16,714	17,023
- Restricted income funds		75	288
- Pension reserve		<u>(3,352)</u>	<u>(3,799)</u>
Total restricted funds		13,437	13,512
Unrestricted income funds	18	<u>1,084</u>	<u>1,043</u>
Total funds		<u>14,521</u>	<u>14,555</u>

The Financial Statements on pages 20 to 43 were approved by the Governors and authorised for issue on 11 December 2018 and are signed on their behalf by:



A Wright
Chair of Governors

Company Number 07693365

THE CHALFONTS COMMUNITY COLLEGE

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 AUGUST 2018

	Notes	2018 £'000	2017 £'000
Cash flows from operating activities			
Net cash used in operating activities	21	(324)	(78)
Cash flows from investing activities			
Dividends, interest and rents from investments		3	7
Capital grants from DfE Group		32	243
Purchase of tangible fixed assets		(50)	(247)
Net cash (used in)/provided by investing activities		(15)	3
Cash flows from financing activities			
Repayment of long term bank loan		-	8
Net cash (used in)/provided by financing activities		-	8
Net decrease in cash and cash equivalents in the reporting period		(339)	(67)
Cash and cash equivalents at beginning of the year		1,696	1,763
Cash and cash equivalents at end of the year		1,357	1,696

THE CHALFONTS COMMUNITY COLLEGE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2018

1 Accounting policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

1.1 Basis of preparation

The Financial Statements of the Academy Trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their Financial Statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2017 to 2018 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

The Chalfonts Community College meets the definition of a public benefit entity under FRS 102.

1.2 Going concern

The Governors assess whether the use of going concern is appropriate, ie whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charitable company to continue as a going concern. The Governors make this assessment in respect of a period of at least one year from the date of authorisation for issue of the Financial Statements and have concluded that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Academy Trust's ability to continue as a going concern. Thus they continue to adopt the going concern basis of accounting in preparing the Financial Statements.

1.3 Income

All incoming resources are recognised when the Academy Trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

Grants

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the statement of financial activities in the period for which it is receivable, and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the balance sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

Sponsorship income

Sponsorship income provided to the Academy Trust which amounts to a donation is recognised in the statement of financial activities in the period in which it is receivable (where there are no performance-related conditions), where the receipt is probable and it can be measured reliably.

Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

THE CHALFONTS COMMUNITY COLLEGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2018

1 Accounting policies

Other income

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the Academy Trust has provided the goods or services.

Donated goods, facilities and services

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items they are not recognised in the financial statements until they are sold. This income is recognised within 'Income from other trading activities'.

Donated fixed assets

Donated fixed assets are measured at fair value unless it is impractical to measure this reliably, in which case the cost of the item to the donor is used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the Academy Trust's accounting policies.

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

Expenditure on raising funds

This includes all expenditure incurred by the Academy Trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Charitable activities

These are costs incurred on the Academy Trust's educational operations, including support costs and costs relating to the governance of the Academy Trust apportioned to charitable activities.

Governance costs

These include the costs attributable to the Academy Trust's compliance with constitutional and statutory requirements, including audit, strategic management, Governors' meetings and reimbursed expenses.

THE CHALFONTS COMMUNITY COLLEGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2018

1 Accounting policies

1.5 Tangible fixed assets and depreciation

Assets costing £5,000 or more per item (or less if they form part of a larger purchase or project where the total cost exceeds £25,000) are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding that require the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Where tangible fixed assets have been acquired / funded by other income, the fixed asset fund is also credited. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

Freehold land is not depreciated

Freehold buildings	2% Straight Line
Computer equipment	33% Straight Line
Fixtures, fittings & equipment	20% Straight Line
Motor vehicles	20% Straight Line

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

1.6 Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Academy Trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

1.7 Leased assets

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

1.8 Financial instruments

The Academy Trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the Academy Trust and their measurement basis are as follows.

Financial assets

Trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost. Prepayments are not financial instruments.

Cash at bank is classified as a basic financial instrument and is measured at face value.

THE CHALFONTS COMMUNITY COLLEGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2018

1 Accounting policies

Financial liabilities

Trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost. Taxation and social security are not included in the financial instruments disclosure definition.

Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

1.9 Stock

Stock is valued at the lower of cost and net realisable value. Net realisable value is based on estimated selling price less further costs to completion and disposal. Provision is made for obsolete and slow moving stock.

1.10 Taxation

The Academy Trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Academy Trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

1.11 Pensions benefits

Retirement benefits to employees of the Academy Trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes and the assets are held separately from those of the Academy Trust.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the Academy Trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. The TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions are recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the Academy Trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the statement of financial activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

1.12 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Academy Trust at the discretion of the Governors.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

THE CHALFONTS COMMUNITY COLLEGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2018

1 Accounting policies

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

1.13 Agency arrangement

Where the Academy Trust acts as agent in collecting and / or distributing from the ESFA or others, and subsequent disbursements are excluded from the Statement of Financial Activities as the Trust does not have control over charitable application of the funds. The funds received and paid, and any balances held are disclosed in note 25.

2 Critical accounting estimates and areas of judgement

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

The Academy Trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 20, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 August 2018. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

Critical areas of judgement

In preparing these Financial Statements, the Governors have not needed to exercise any subjective judgements that would be critical to the Academy Trust's Financial Statements.

3 Donations and capital grants

	Unrestricted funds £'000	Restricted funds £'000	Total 2018 £'000	Total 2017 £'000
Capital grants	-	32	32	243
Other donations	21	-	21	17
	<u>21</u>	<u>32</u>	<u>53</u>	<u>260</u>

THE CHALFONTS COMMUNITY COLLEGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2018

4 Funding for the Academy Trust's educational operations

	Unrestricted funds £'000	Restricted funds £'000	Total 2018 £'000	Total 2017 £'000
DfE / ESFA grants				
General annual grant (GAG)	-	7,508	7,508	7,806
Other DfE group grants	-	237	237	233
	<u>-</u>	<u>7,745</u>	<u>7,745</u>	<u>8,039</u>
Other government grants				
Other grants	-	187	187	180
	<u>-</u>	<u>187</u>	<u>187</u>	<u>180</u>
Other funding				
Catering income	482	-	482	510
Trips income	-	305	305	269
Other incoming resources	-	117	117	153
	<u>482</u>	<u>422</u>	<u>904</u>	<u>932</u>
Total funding	<u>482</u>	<u>8,354</u>	<u>8,836</u>	<u>9,151</u>

5 Other trading activities

	Unrestricted funds £'000	Restricted funds £'000	Total 2018 £'000	Total 2017 £'000
Hire of facilities	9	-	9	2
Uniform income	70	-	70	72
	<u>79</u>	<u>-</u>	<u>79</u>	<u>74</u>

6 Investment income

	Unrestricted funds £'000	Restricted funds £'000	Total 2018 £'000	Total 2017 £'000
Short term deposits	<u>3</u>	<u>-</u>	<u>3</u>	<u>7</u>

THE CHALFONTS COMMUNITY COLLEGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2018

7 Expenditure

	Staff costs £'000	Non Pay Expenditure Premises £'000	Other £'000	Total 2018 £'000	Total 2017 £'000
Expenditure on raising funds					
- Direct costs	-	-	62	62	58
Academy's educational operations					
- Direct costs	6,168	266	980	7,414	7,697
- Allocated support costs	1,269	520	609	2,398	2,430
	<u>7,437</u>	<u>786</u>	<u>1,651</u>	<u>9,874</u>	<u>10,185</u>

Net income/(expenditure) for the year includes:

	2018 £'000	2017 £'000
Fees payable to auditor for:		
- Audit	11	11
- Other services	5	6
Operating lease rentals	11	12
Depreciation of tangible fixed assets	333	368
Net interest on defined benefit pension liability	94	93

Included within expenditure are the following transactions:

	2018 £
Gifts made by the Academy Trust - total	615
Unrecoverable debts - total	<u>5,000</u>

Clarification - While the majority of disclosure in these accounts are rounded to £'000, disclosure of gifts made and unrecoverable debts are not. The value of gifts made for the year was £615 (and not £615k) and unrecoverable debts was £5,000 (and not £5,000k).

THE CHALFONTS COMMUNITY COLLEGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2018

8 Charitable activities

	Unrestricted funds £'000	Restricted funds £'000	Total 2018 £'000	Total 2017 £'000
Direct costs				
Educational operations	-	7,414	7,414	7,697
Support costs				
Educational operations	482	1,916	2,398	2,430
	<u>482</u>	<u>9,330</u>	<u>9,812</u>	<u>10,127</u>

Analysis of costs	2018 £'000	2017 £'000
Direct costs		
Teaching and educational support staff costs	6,168	6,325
Staff development	28	31
Depreciation	266	294
Technology costs	108	102
Educational supplies and services	400	516
Examination fees	139	160
Other direct costs	305	269
	<u>7,414</u>	<u>7,697</u>

Support costs		
Support staff costs	941	949
Defined benefit pension scheme - staff costs (FRS102 adjustment)	328	292
Depreciation	67	74
Technology costs	63	73
Maintenance of premises and equipment	132	170
Cleaning	133	121
Energy costs	100	105
Rent, rates and other occupancy costs	40	40
Insurance	39	42
Security and transport	13	19
Catering	299	314
Defined benefit pension scheme - finance costs (FRS102 adjustment)	94	93
Other support costs	94	100
Governance costs	55	38
	<u>2,398</u>	<u>2,430</u>

THE CHALFONTS COMMUNITY COLLEGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2018

9 Staff

Staff costs

Staff costs during the year were:

	2018 £'000	2017 £'000
Wages and salaries	5,315	5,250
Social security costs	526	523
Pension costs	921	893
Defined benefit pension scheme - staff costs (FRS102 adjustment)	328	292
	<u>7,090</u>	<u>6,958</u>
Staff costs	7,090	6,958
Supply staff costs	347	608
	<u>7,437</u>	<u>7,566</u>
Total staff expenditure	7,437	7,566

Staff numbers

The average number of persons employed by the Academy Trust during the year was as follows:

	2018 Number	2017 Number
Teachers	91	102
Administration and support	91	97
Management	11	12
	<u>193</u>	<u>211</u>

The number of persons employed, expressed as a full time equivalent, was as follows:

	2018 Number	2017 Number
Teachers	85	93
Administration and support	72	76
Management	11	12
	<u>168</u>	<u>181</u>

Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2018 Number	2017 Number
£60,000 - £70,000	2	2
£70,001 - £80,000	2	-
£80,001 - £90,000	1	1
£90,001 - £100,000	1	1
	<u>6</u>	<u>4</u>

THE CHALFONTS COMMUNITY COLLEGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2018

9 Staff

Key management personnel

The key management personnel of the Academy Trust comprise the Governors and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the Academy Trust was £526,094.

10 Governors' remuneration and expenses

One or more of the Governors has been paid remuneration or has received other benefits from an employment with the Academy Trust. The Principal and other staff Governors only receive remuneration in respect of services they provide undertaking the roles of Principal and staff members under their contracts of employment, and not in respect of their services as Governors.

The value of Governors' remuneration and other benefits was as follows:

R Denial (Principal):

- Remuneration £95,000 - £100,000 (2017: £95,000 - £100,000)
- Employer's pension contributions £15,000 - £20,000 (2017: £15,000 - £20,000)

S Leybourne (Staff Governor):

- Remuneration £40,000 - £45,000 (2017: £40,000 - £45,000)
- Employer's pension contributions £5,000 - £10,000 (2017: £5,000 - £10,000)

D Fawcett (Staff Governor):

- Remuneration £35,000 - £40,000 (2017: £30,000 - £35,000)
- Employer's pension contributions £5,000 - £10,000 (2017: £5,000 - £10,000)

During the year, travel and subsistence payments totalling £598 (2017: £398) were reimbursed or paid directly to 2 Governors (2017: 2 Governors).

Other related party transactions involving the Governors are set out within the related parties note.

11 Governors and officers insurance

The Academy Trust has opted into the Department for Education's Risk Protection Arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects Governors and officers from claims arising from negligent acts, errors or omissions occurring whilst on Academy Trust business, and provides cover up to £10,000,000. It is not possible to quantify the Governors and officers indemnity element from the overall cost of the RPA scheme.

THE CHALFONTS COMMUNITY COLLEGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2018

12 Tangible fixed assets

	Freehold land and buildings £'000	Computer equipment £'000	Fixtures, fittings & equipment £'000	Motor vehicles £'000	Total £'000
Cost					
At 1 September 2017	18,314	314	38	13	18,679
Additions	50	-	-	-	50
At 31 August 2018	18,364	314	38	13	18,729
Depreciation					
At 1 September 2017	1,408	249	19	6	1,682
Charge for the year	287	35	8	3	333
At 31 August 2018	1,695	284	27	9	2,015
Net book value					
At 31 August 2018	16,669	30	11	4	16,714
At 31 August 2017	16,906	65	19	7	16,997

Freehold land and buildings includes land of £4,017k.

13 Stocks

	2018 £'000	2017 £'000
Uniform and catering stock	24	25

14 Debtors

	2018 £'000	2017 £'000
Trade debtors	3	13
VAT recoverable	16	41
Prepayments and accrued income	103	119
	122	173

15 Creditors: amounts falling due within one year

	2018 £'000	2017 £'000
Loans	1	1
Trade creditors	37	154
Other taxation and social security	139	137
Accruals and deferred income	160	238
	337	530

THE CHALFONTS COMMUNITY COLLEGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2018

16	Creditors: amounts falling due after more than one year	2018 £'000	2017 £'000
	Loans	7	7
	Analysis of loans		
	Not wholly repayable within five years by instalments	3	3
	Wholly repayable within five years	5	5
		8	8
	Less: included in current liabilities	(1)	(1)
	Amounts included above	7	7
	Loan maturity		
	Debt due in one year or less	1	1
	Due in more than one year but not more than two years	1	1
	Due in more than two years but not more than five years	3	3
	Due in more than five years	3	3
		8	8
17	Deferred income	2018 £'000	2017 £'000
	Deferred income is included within:		
	Creditors due within one year	86	84
	Deferred income at 1 September 2017	84	39
	Released from previous years	(84)	(39)
	Resources deferred in the year	86	84
	Deferred income at 31 August 2018	86	84

Deferred income arises from income received in advance relating trip income of £68k (2017: £84k) and rates grant funding of £18k (2017: £nil).

THE CHALFONTS COMMUNITY COLLEGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2018

18 Funds

	Balance at 1 September 2017 £'000	Income £'000	Expenditure £'000	Gains, losses and transfers £'000	Balance at 31 August 2018 £'000
Restricted general funds					
General Annual Grant (GAG)	242	7,508	(7,655)	(29)	66
Other DfE / ESFA grants	-	58	(58)	-	-
Pupil premium	-	179	(179)	-	-
Other government grants	-	187	(187)	-	-
Other restricted funds	46	422	(459)	-	9
Pension reserve	(3,799)	-	(422)	869	(3,352)
	<u>(3,511)</u>	<u>8,354</u>	<u>(8,960)</u>	<u>840</u>	<u>(3,277)</u>
Restricted fixed asset funds					
Transfer on conversion	16,663	-	(281)	-	16,382
DfE group capital grants	267	32	(71)	-	228
Capital expenditure from GAG and other funds	93	-	(18)	29	104
	<u>17,023</u>	<u>32</u>	<u>(370)</u>	<u>29</u>	<u>16,714</u>
Total restricted funds	<u>13,512</u>	<u>8,386</u>	<u>(9,330)</u>	<u>869</u>	<u>13,437</u>
Unrestricted funds					
General funds	<u>1,043</u>	<u>585</u>	<u>(544)</u>	<u>-</u>	<u>1,084</u>
Total funds	<u>14,555</u>	<u>8,971</u>	<u>(9,874)</u>	<u>869</u>	<u>14,521</u>

The specific purposes for which the funds are to be applied are as follows:

The Restricted General Funds are used to fund the general operating costs of the Academy.

Under the funding agreement with the Secretary of State, the Academy Trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2018.

The Restricted LGPS Fund represents the Academy's share of the LGPS Pension Fund deficit.

The Restricted Fixed Asset Fund represents the net book value of fixed assets £16,714k (2017: £16,997k) plus any unspent element of Capital funds. When assets are purchased the fund is increased and depreciation charges reduce the fund.

THE CHALFONTS COMMUNITY COLLEGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2018

18 Funds

Comparative information in respect of the preceding period is as follows:

	Balance at 1 September 2016 £'000	Income £'000	Expenditure £'000	Gains, losses and transfers £'000	Balance at 31 August 2017 £'000
Restricted general funds					
General Annual Grant (GAG)	480	7,806	(8,014)	(30)	242
Other DfE / ESFA grants	-	36	(36)	-	-
Pupil premium	-	197	(197)	-	-
Other government grants	-	180	(180)	-	-
Other restricted funds	29	439	(422)	-	46
Pension reserve	(4,354)	-	(385)	940	(3,799)
	<u>(3,845)</u>	<u>8,658</u>	<u>(9,234)</u>	<u>910</u>	<u>(3,511)</u>
Restricted fixed asset funds					
Transfer on conversion	16,944	-	(281)	-	16,663
DfE group capital grants	54	243	(30)	-	267
Capital expenditure from GAG and other funds	120	-	(57)	30	93
	<u>17,118</u>	<u>243</u>	<u>(368)</u>	<u>30</u>	<u>17,023</u>
Total restricted funds	<u>13,273</u>	<u>8,901</u>	<u>(9,602)</u>	<u>940</u>	<u>13,512</u>
Unrestricted funds					
General funds	<u>1,035</u>	<u>591</u>	<u>(583)</u>	<u>-</u>	<u>1,043</u>
Total funds	<u>14,308</u>	<u>9,492</u>	<u>(10,185)</u>	<u>940</u>	<u>14,555</u>

THE CHALFONTS COMMUNITY COLLEGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2018

18 Funds

A current year 12 months and prior year 12 months combined position is as follows:

	Balance at 1 September 2016 £'000	Income £'000	Expenditure £'000	Gains, losses and transfers £'000	Balance at 31 August 2018 £'000
Restricted general funds					
General Annual Grant (GAG)	480	15,314	(15,669)	(59)	66
Other DfE / ESFA grants	-	94	(94)	-	-
Pupil premium	-	376	(376)	-	-
Other government grants	-	367	(367)	-	-
Other restricted funds	29	861	(881)	-	9
Pension reserve	(4,354)	-	(807)	1,809	(3,352)
	<u>(3,845)</u>	<u>17,012</u>	<u>(18,194)</u>	<u>1,750</u>	<u>(3,277)</u>
Restricted fixed asset funds					
Transfer on conversion	16,944	-	(562)	-	16,382
DfE group capital grants	54	275	(101)	-	228
Capital expenditure from GAG and other funds	120	-	(75)	59	104
	<u>17,118</u>	<u>275</u>	<u>(738)</u>	<u>59</u>	<u>16,714</u>
Total restricted funds	<u>13,273</u>	<u>17,287</u>	<u>(18,932)</u>	<u>1,809</u>	<u>13,437</u>
Unrestricted funds					
General funds	<u>1,035</u>	<u>1,176</u>	<u>(1,127)</u>	<u>-</u>	<u>1,084</u>
Total funds	<u>14,308</u>	<u>18,463</u>	<u>(20,059)</u>	<u>1,809</u>	<u>14,521</u>

19 Analysis of net assets between funds

	Unrestricted Funds £'000	Restricted funds: General £'000	Fixed asset £'000	Total Funds £'000
Fund balances at 31 August 2018 are represented by:				
Tangible fixed assets	-	-	16,714	16,714
Current assets	1,084	419	-	1,503
Creditors falling due within one year	-	(337)	-	(337)
Creditors falling due after one year	-	(7)	-	(7)
Defined benefit pension liability	-	(3,352)	-	(3,352)
Total net assets	<u>1,084</u>	<u>(3,277)</u>	<u>16,714</u>	<u>14,521</u>

THE CHALFONTS COMMUNITY COLLEGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2018

19 Analysis of net assets between funds

	Unrestricted Funds £'000	Restricted funds: General £'000	Fixed asset £'000	Total Funds £'000
Fund balances at 31 August 2017 are represented by:				
Tangible fixed assets	-	-	16,997	16,997
Current assets	1,043	791	60	1,894
Creditors falling due within one year	-	(496)	(34)	(530)
Creditors falling due after one year	-	(7)	-	(7)
Defined benefit pension liability	-	(3,799)	-	(3,799)
Total net assets	1,043	(3,511)	17,023	14,555

20 Pension and similar obligations

The Academy Trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Buckinghamshire County Council. Both are multi-employer defined benefit schemes.

The pension costs are assessed in accordance with the advice of independent qualified actuaries. The latest actuarial valuation of the TPS related to the period ended 31 March 2012, and that of the LGPS related to the period ended 31 March 2016.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

Teachers' Pension Scheme

Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis - these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014.

THE CHALFONTS COMMUNITY COLLEGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2018

20 Pension and similar obligations

The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay (including a 0.08% employer administration charge)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%

The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS is currently underway based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2019.

The employer's pension costs paid to the TPS in the period amounted to £574k (2017: £553k).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The Academy Trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The Academy Trust has set out above the information available on the scheme.

Local Government Pension Scheme

The LGPS is a funded defined-benefit pension scheme, with the assets held in separate trustee-administered funds. The total contributions are as noted below. The agreed contribution rates for future years are 22.8% for employers and 5.5% to 12.5% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

Total contributions made	2018	2017
	£'000	£'000
Employer's contributions	349	338
Employees' contributions	96	98
	<hr/>	<hr/>
Total contributions	445	436
	<hr/>	<hr/>
Principal actuarial assumptions	2018	2017
	%	%
Rate of increase in salaries	3.80	4.20
Rate of increase for pensions in payment/inflation	2.30	2.70
Discount rate for scheme liabilities	2.65	2.60
RPI increases	3.30	3.60
CPI increases	2.30	2.70
	<hr/>	<hr/>

THE CHALFONTS COMMUNITY COLLEGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2018

20 Pension and similar obligations

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2018 Years	2017 Years
Retiring today		
- Males	24.0	23.9
- Females	26.1	26.0
Retiring in 20 years		
- Males	26.3	26.2
- Females	28.5	28.3

Sensitivity Analysis

Scheme liabilities have been valued at £7,687k. The measurement of these liabilities would change in the event that key assumptions underlying their valuation changed.

If the discount rate were to increase by 0.1%, liabilities would be measured at £7,518k.

If the discount rate were to decrease by 0.1%, liabilities would be measured at £7,860k.

If the life expectancy were to increase by a year, liabilities would be measured at £7,942k.

If the life expectancy were to decrease by a year, liabilities would be measured at £7,440k.

Defined benefit pension scheme net liability

Scheme assets	4,335	3,791
Scheme obligations	(7,687)	(7,590)
Net liability	(3,352)	(3,799)

The Academy Trust's share of the assets in the scheme

	2018 Fair value £'000	2017 Fair value £'000
Equities	2,275	2,117
Gilts	511	368
Other Bonds	532	494
Cash	259	130
Property	318	280
Other assets	440	402
Total market value of assets	4,335	3,791

The actual return on scheme assets was £130,000 (2017: £477,000).

THE CHALFONTS COMMUNITY COLLEGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2018

20 Pension and similar obligations

Amount recognised in the Statement of Financial Activities	2018 £'000	2017 £'000
Current service cost	677	630
Interest income	(104)	(68)
Interest cost	198	161
Total operating charge	<u>771</u>	<u>723</u>

Changes in the present value of defined benefit obligations

	2018 £'000
At 1 September 2017	7,590
Current service cost	673
Interest cost	198
Employee contributions	96
Actuarial gain	(839)
Benefits paid	(31)
At 31 August 2018	<u>7,687</u>

Changes in the fair value of the Academy Trust's share of scheme assets

	2018 £'000
At 1 September 2017	3,791
Interest income	100
Actuarial gain	30
Employer contributions	349
Employee contributions	96
Benefits paid	(31)
At 31 August 2018	<u>4,335</u>

THE CHALFONTS COMMUNITY COLLEGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2018

21 Reconciliation of net expenditure to net cash flow from operating activities

	2018	2017
	£'000	£'000
Net expenditure for the reporting period (as per the Statement of Financial Activities)	(903)	(693)
Adjusted for:		
Capital grants from DfE/ESFA and other capital income	(32)	(243)
Investment income receivable	(3)	(7)
Defined benefit pension costs less contributions payable	328	292
Defined benefit pension net finance cost	94	93
Depreciation of tangible fixed assets	333	368
Decrease in stocks	1	6
Decrease/(increase) in debtors	51	(28)
(Decrease)/increase in creditors	(193)	134
Net cash used in operating activities	(324)	(78)

22 Commitments under operating leases

At 31 August 2018 the total of the Academy Trust's future minimum lease payments under non-cancellable operating leases was:

	2018	2017
	£'000	£'000
Amounts due within one year	11	11
Amounts due in two and five years	4	16
	<u>15</u>	<u>27</u>

23 Related party transactions

No related party transactions took place in the period of account other than certain Governors' remuneration and expenses already disclosed in note 10.

24 Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he or she ceases to be a member.

25 Agency arrangements

The Academy Trust distributes 16-19 bursary funds to students as an agent for the ESFA. In the accounting period ending 31 August 2018 the Trust received £15,854 (2017: £16,031) and disbursed £15,854 (2017: £16,031) from the fund.

