

Company Registration No. 07693365 (England and Wales)

**THE CHALFONTS COMMUNITY COLLEGE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**GOVERNORS' REPORT AND AUDITED ACCOUNTS**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

# THE CHALFONTS COMMUNITY COLLEGE

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# THE CHALFONTS COMMUNITY COLLEGE

## REFERENCE AND ADMINISTRATIVE DETAILS

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### Governors

A Wright\* (Chair of Governors)  
D Dalston  
R Denial\* (Principal and Accounting Officer – to August 21)  
C Whitehead (Principal and Accounting Officer – from September 21)  
S Dennis  
D Fawcett  
T Gibney\* (to 3rd March 2021)  
S Kirby\* (to 7<sup>th</sup> October 2021)  
S Leybourne (to 18<sup>th</sup> October 2021)  
E Matthews\*  
J Mills (to 29<sup>th</sup> September 2020)  
R Page (to 16<sup>th</sup> November 2021)  
P Solloway  
A Spear\*  
D Sweeney  
H Wells\*

\* Members of the Resources for Learning Committee

### Members

K Constable  
D Humphries (Retired 28<sup>th</sup> January 2020)  
S Khan  
S Smart  
A Wright

### Senior management team

- Principal	R Denial
- Vice Principal	V Lang
- Business Manager	P Merrison

### Company registration number

07693365 (England and Wales)

### Registered office

The Chalfonts Community College  
Narcot Lane  
Chalfont St. Peter  
Gerrards Cross  
Bucks SL9 8TP

### Independent auditor

Baxter & Co  
Lynwood House  
Crofton Road  
Orpington  
Kent BR6 8QE

### Bankers

Lloyds Bank Commercial  
Bank House  
Primett Road  
Stevenage  
Herts SG1 3EE

# **THE CHALFONTS COMMUNITY COLLEGE**

## **GOVERNORS' REPORT**

### **FOR THE YEAR ENDED 31 AUGUST 2021**

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The Governors present their annual report together with the financial statements and auditor's report of the charitable company for the year ended 31 August 2021. The annual report serves the purposes of both a Governors' report, and a directors' report under company law.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006, the Statement of Recommended Practice 2015, "Accounting and Reporting by Charities", and the Academies' Accounts Direction 2020/2021 issued by the ESFA.

The principal activity of The Chalfonts Community College is to provide a state education to boys/girls of different abilities between the ages of 11 to 19. Funding is obtained from the Department for Education (DfE) through the Education and Skills Funding Agency (ESFA) in the form of recurrent grants, the use of which is restricted to particular purposes. It has a pupil capacity of 1503 and had a roll of 1412 in the school census on 1st October 2020.

#### **Structure, governance and management**

##### **Constitution**

The Governors act as the trustees for the charitable activities of The Chalfonts Community College and are also the directors of the company for the purposes of company law. Details of the Governors who are also the directors for the purpose of company law, and who served during the period are listed on page one.

The Chalfonts Community College is registered under the Companies Act 2006, as a company limited by guarantee without a share capital. The Academy is an exempt charity. The company's Memorandum and Articles of Association are the primary governing documents of the Academy Trust.

##### **Members' liability**

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before or within one year of when they ceased to be a member.

##### **Trustees' indemnities**

No indemnities have been given to or on behalf of trustees by the trust.

##### **Method of recruitment and appointment or election of Governors**

The Governing Body comprises the following Governors:

- a) Up to five Governors appointed by the Members;
- b) Up to two staff Governors appointed by the Members;
- c) Up to four parent Governors elected by parents;
- d) The Principal is an ex-officio Governor;
- e) Up to three Governors appointed by Governors approved by Members
- f) Further Governors may be appointed by the Secretary of State

##### **Policies and procedures adopted for the induction and training of Governors**

The training and induction provided for new Governors will depend on their existing experience. Where necessary, induction will provide training in charity, educational, legal and financial matters. All governors are provided with the information needed (including policies, minutes, budgets, etc.) to undertake their role as Governors. The Academy also purchases a governor support package which includes comprehensive training.

# THE CHALFONTS COMMUNITY COLLEGE

## GOVERNORS' REPORT

**FOR THE YEAR ENDED 31 AUGUST 2021**

### Organisational structure

The Board of Governors, the majority of whom are non-executive, comprises those persons appointed under the Articles of Association. The Board meets at least five times a year and has several committees, including the Resources for Learning Committee, the Safe Learning for All Committee and the Quality for Learning Committee. All of these Committees are formally constituted with terms of reference and comprise appropriately qualified and experienced members. During the pandemic, the Governing Board continued to meet virtually using video conferencing.

The Members of the Trust hold the Trust's Annual General Meeting in January/February each year.

### Arrangements for setting pay and remuneration of key management personnel

The Senior Management Team (SMT) are the key management personnel of the trust. Trustees are also senior management although they receive no pay or other remuneration in respect of their role as trustees. Where staff trustees are in place, they receive remuneration for their role as staff and their pay is determined in the same way as applicable to all other staff. Further details of remuneration paid to staff who are trustees is set out within the notes to the accounts.

### **Trade Union Facility Time**

#### **Relevant union officials**

Number of employees who were relevant union officials during the relevant period	Full-time equivalent employee number
2	2

#### **Percentage of time spent on facility time**

Percentage of time	Number of Employees
0%	
1% - 50%	2
51% - 99%	
100%	

#### **Percentage of pay bill spent on facility time**

Total Cost of facility time	£420
Total Pay bill	£7,759,000
Percentage of the total pay bill spent on facility time	0%

#### **Paid trade union activities**

Time spent on paid trade union activities as a percentage of total paid facility time hours.	0%
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### Related Parties and other Connected Charities and Organisations

The Chalfonts Community College is part of the ITT Bucks Hub in Partnership with The Danes Educational Trust. Teaching Schools are an exciting national development which involves working collaboratively with other schools to ensure that teaching is of the highest quality. We have very strong links with many Universities, including Herts University, The London Metropole, Roehampton University and Middlesex. The school has also developed a strong partnership with Brunel University and has recently become a Hub for Brunel teacher training, we are now The Brunel/Chalfonts Hub, supporting the development of PGCE students into the teaching profession. Both aspects are part of our development in recruiting and retaining teachers.

# **THE CHALFONTS COMMUNITY COLLEGE**

## **GOVERNORS' REPORT**

***FOR THE YEAR ENDED 31 AUGUST 2021***

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### **Related Parties and other Connected Charities and Organisations** (continued)

We are also aligned with Best Practice and Herts for Learning, to ensure our Early Careers Teachers are receiving the best possible induction over a two year period, which allows us to secure high quality teaching staff across all subjects through a rigorous program of training, mentoring and support.

### **Objectives and activities**

#### **Objects and aims**

The principal object of the company is to advance for the public benefit, education in the United Kingdom. It achieves this object through the operation of The Chalfonts Community College, providing a state education, free of charge, to pupils aged 11 to 19.

We aim to be at the forefront of education. Our staff pride themselves on their high standards of teaching and we are committed to developing their skills as teachers to bring out the best in all pupils. Our focus is on individuals, their needs and aspirations.

As a school with traditional values we seek to uphold high standards of behaviour in an atmosphere of mutual respect and support. We develop our pupils' sense of themselves as moral beings with a concern for and commitment to others in school, their community and the world. We value service to the school and encourage a healthy and supportive spirit of competitiveness. We pride ourselves on looking after children so that they develop a sense of identity and security which is the cornerstone of our philosophy.

We are dedicated to high standards of educational achievement but also to enriching and developing the talents and skill of our pupils in the broadest sense, valuing achievements of all kinds. If a child has a talent we can offer opportunities to nurture that talent and celebrate it whether it be through sporting or artistic success, in languages or service to others, to name but a few.

#### **Objectives, Strategies and Activities**

In addition to the regular and rigorous School Self Review, the school produces an Annual School Improvement Plan which sets out our priorities for the forthcoming year as well as reviewing those of the past period. This document is comprehensive in nature and covers many of the activities that can take place throughout the school year. Summaries are included in the Principal's written report to Governors.

#### **Public Benefit**

The Academy aims to advance for the public benefit, education in the United Kingdom. In setting the objectives of the Academy and planning the associated activities, the Governors have given careful consideration to the Charity Commission's general guidance on Public Benefit.

#### **Disabled Persons**

The College is the designated school in South Bucks with provision for ten students with physical disabilities. Lifts, ramps and disabled toilets are installed and door widths are adequate to enable wheelchair access to all the main areas of the Academy. The policy of the Academy is to support recruitment and retention of students and employees with disabilities. The Academy does this by adapting the physical environment, by making support resources available and through training and career development.



# THE CHALFONTS COMMUNITY COLLEGE

## GOVERNORS' REPORT

### FOR THE YEAR ENDED 31 AUGUST 2021

#### Strategic report

#### Achievements and performance

English and Maths performance remains a key performance indicator along with progress (P8) and attainment measures (A8). The number of students entering and achieving Ebacc is also a headline measure but this remains a difficult aspect due to our intake and being a non-selective school in a selective authority.

<b>KS4 Results – all students</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>
<b>Progress 8 score (P8)</b>	-0.04 <i>*Teacher Assessed Grades</i>	+0.42 <i>*Centre Assessed Grades</i>	+0.01	-0.06
	Results in 2021 were based on Teacher Assessed grades. There were 251 entries with an average GCSE entry of 8. The DfE have not calculated or published performance data for secondary schools in 2021. Therefore the P8 score has not been calculated against a national benchmark and comparisons are not possible against previous or subsequent years.			
<b>KS2 prior attainment</b>	The prior attainment of our cohort is below the national average, which is symptomatic of a non-selective school in a selective authority. We continue to have good achievement for all cohorts starting from a lower than average starting point, yet exceeding national averages. The comparison for P8 and A8 will not be possible due to CAGs and no published DfE Performance Tables on the past 2 academic years 2019/20 and 2020/21			
<b>% achieving 9-4 &amp; 9-5 English</b>	90% - 70%	89% - 72%	84% - 69%	88% - 73%
	Attainment performance in English significantly was above national averages			
<b>% achieving 9-4 &amp; 9-5 Mathematics</b>	81% - 58%	78% - 51%	72% - 46%	72% - 44%
	A 3% rise in the Maths 9-4 standard pass exceeded the National Averages of 69% by 12%.			
<b>% achieving the EBACC</b>	15%	11%	17%	17%
	Despite a 4% rise, this figure remains below the national average. We will remain resolute in our approach to ensure that students are on aspirational courses but not at the detriment of individual outcomes for the benefit of the school. The subject that appears to be the greatest barrier to more pupils studying the EBacc is languages.			
<b>% achieving 9-4 in English and Maths</b>	78%	75%	71%	68%
	The percentage achieving 9-4 in english and maths was 3% higher than the 75% National Average.			
<b>% achieving 9-5 in English and Maths</b>	51%	45%	42%	40%
	The percentage achieving 9-5 in english and maths was 6% higher than the previous year, but remains 3% lower than the 54% National Average.			
<b>KS5 Results</b>				
<b>% A*-C grades</b>	88%	82%	68%	72%
<b>% A*-E grades</b>	100%	98%	97%	96%
	Overall pass rate has remained good. Average grade at A level continues to rise with a B grade average achieved in 2021. The value added score rose to +0.3. Continued outstanding progress in vocational qualifications			

# THE CHALFONTS COMMUNITY COLLEGE

## GOVERNORS' REPORT

***FOR THE YEAR ENDED 31 AUGUST 2021***

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### Key financial performance indicators

Key financial performance indicators used by the College include the following:

During the year, the College performed broadly in line with targets previously set:

	Year to 31 August 2021	Target
Teaching staff costs (excl supply) as a % of GAG	62%	65%
Teaching staff costs (incl supply) as a % of GAG	64%	65%
Teaching staff costs (incl supply) as a % of Total Revenue Income	59%	
Total staff costs as a % of Total Revenue Income	87%	85%
Non-Staff costs as a % of Total Revenue Income	18%	14%
Revenue fund balances as a % of Total Revenue Income	12%	12%
Current Assets: Current Liabilities	4.1	>1

The College is now developing a new suite of financial performance indicators. These and associated targets will be shaped by the principles of Integrated Curriculum and Financial Planning and informed by both benchmarking and the circumstances and priorities of the College.

### Going concern

After making appropriate enquiries, the Governing Body has a reasonable expectation that the Academy has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the accounts.



# THE CHALFONTS COMMUNITY COLLEGE

## GOVERNORS' REPORT

**FOR THE YEAR ENDED 31 AUGUST 2021**

### Financial review

We receive our income from a number of different sources. The majority of our income comes from central government via the Education and Skills Funding Agency who provide us with grant, based largely on our student numbers to cover our staffing and other general running costs (General Annual Grant - GAG). The ESFA may provide us with additional grants which are earmarked for specific purposes (such as Pupil Premium which must be used to raise the attainment of disadvantaged pupils). These appear in the accounts as DfE/ESFA grants.

Where we receive grant or other funding from the Local Authority (such as where we undertake responsibilities on their behalf in respect of our students) this appears in the accounts as Other government grants. Such income is collectively referred to as "Restricted Funds". Other income is received from parents (for example as contributions to trip or other costs) and from third parties (for example from our bank for interest on our account balances or from others who are charged for their use of our facilities). Such other income may be restricted or unrestricted, depending on whether it comes to us with conditions as to its use or whether it is available for spending at the discretion of the trustees.

We hold funds in two broad categories, funds which are available for spending and other funds which are not available for spending.

Spendable funds are in turn sub-categorised between those which are available for spending at the discretion of trustees ("Unrestricted Funds") and those which are subject to condition or restriction, ("Restricted Funds").

Funds not available for spending include the book value of fixed assets such as land, buildings and equipment. These have a value and are therefore included as assets in the accounts but clearly, we cannot spend this value. In common with all academies and Local Authorities, an estimate of our share of the Local Government Pension Scheme deficit must also be reflected in our accounts and as this is not a conventional liability, it does not need to be deducted from spendable funds. We meet our obligations in respect of the LGPS by paying over pension contributions due as calculated by the scheme's actuaries.

The following balances held were held at 31 August:

<b>Fund</b>	<b>Category</b>	<b>2021 £'000</b>	<b>2020 £'000</b>
GAG & Other Grant funds	Restricted General Funds	135	-
Other Income	Restricted General Funds	-	-
	<b>Sub-total General Restricted Funds</b>	<b>135</b>	<b>-</b>
Unspent capital	Restricted Fixed Asset Fund	96	51
Other Income	Unrestricted General Fund	984	1,111
	<b>Sub-Total Spendable Funds</b>	<b>1,215</b>	<b>1,162</b>
Net Book Value of Fixed Assets	Restricted Fixed Asset Fund	16,456	16,580
Share of LGPS Deficit	Restricted Pension Reserve	(5,578)	(5,102)
	<b>Total All Funds</b>	<b>12,093</b>	<b>12,640</b>

During the year under review, general restricted funds increased by £135k (2020: decreased by £35k). Unrestricted funds decreased by £(127)k (2020: increased by £2k) and after LGPS valuation adjustments, depreciation and capital income and expenditure, overall funds decreased by £(547)k (2020: decreased by £(1,018)k).

# **THE CHALFONTS COMMUNITY COLLEGE**

## **GOVERNORS' REPORT**

***FOR THE YEAR ENDED 31 AUGUST 2021***

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### **Reserves policy**

In addition to the fixed asset funds, the policy of the College is to maintain sufficient reserves for working capital requirement and for any unforeseeable budget fluctuations or equipment replacement.

The governors have reviewed the level of reserves and have agreed that the reserves after excluding capitalisation of assets and any provisions for pension fund deficits should be maintained at a minimum level of £400K.

With regard to the defined benefit pension deficit, the notes to the accounts explain that the yearly contribution rate includes an element calculated to eliminate the deficit over a manageable period and that a guarantee is in force from the Department of Education to meet pension liabilities in the extreme event of closure of the Academy. It is therefore not considered necessary to retain reserves to offset the balance sheet pension liability.

### **Investment policy**

There are no investments held beyond cash deposits retained with the major UK clearing banks. Speculative investments are not permitted.

### **Principal risks and uncertainties**

The Governors have assessed the major risks to which the Academy is exposed, in particular those relating to academic performance/finances/child welfare. The Governors have implemented a number of systems to assess risks that the Academy faces, and have developed policies and procedures to mitigate those risks. Where significant financial risk still remains, the Governors have ensured they have adequate insurance cover. The Academy has an effective system of internal financial controls and this is explained in more detail in the Governance Statement.

The risk management process codified in a risk register is implemented by the Senior Management Team and overseen by Governors.

As the nature of the financial instruments dealt with by the company is relatively simple (bank balances, debtors and "trade" creditors), governors consider the associated risk in this area to be minimal.

The risk resulting from the company's share of the LGPS deficit is managed by following the advice of the scheme's actuaries, specifically as regards the level of contributions payable, ensuring that annual budgets are drawn up to reflect the actuary's advice.

The Governors have assessed the major risks to which the Charitable Company is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Governors keep spendable reserves under constant review to ensure that they have sufficient resources to run the Academy on a sound financial basis without affecting the quality of teaching and learning.

### **Our fundraising practices**

The trust organises fundraising events and appeals and co-ordinates the activities of our supporters both in the academy and in the wider community on behalf of the trust.

The trust has recently appointed professional fundraisers that have expertise in schools in order to develop school resources. The work with Hutt & Co is currently paused due to the pandemic and the inability to hold gatherings where fundraising projects can be discussed with our wider community

There have been no complaints about fundraising activity this year.

The trust complies with the Fundraising Regulator's Code of Fundraising Practice.

# THE CHALFONTS COMMUNITY COLLEGE

## GOVERNORS' REPORT

### FOR THE YEAR ENDED 31 AUGUST 2021

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All fundraising is undertaken by the trust in a manner that seeks to ensure that it is not unreasonably intrusive or persistent. Contact is made through email, academy newsletters, our websites and via students. All fundraising material contains clear instructions on how a person can be removed from mailing lists.

#### Plans for future periods

The College has been adversely affected due to the inadequacies of funding provided by the DfE to secondary schools in Buckinghamshire. This funding is amongst the lowest in the country.

The Governing Body have actively engaged to support and provide strategies to the Senior Management Team to accommodate this funding shortfall. Over the last year the college has made good progress in working towards balancing income with outgoings with a three year forecast regularly reviewed ensuring a balance between financial sustainability and Student's learning and welfare. The proposed implementation of the NFF will help the school moving towards a balanced and sustained budget, but there are still significant challenges ahead. One of the main challenges which is largely due to the pandemic and the increase in charges for school transport, is the slight decline in pupil numbers. This will lead to a review of our current curriculum and staffing headcount in the New Year. Our planned GCSE and A Level curriculum offer aims to balance pupil demand with sustainability whilst ensuring the widest selection of academic and vocational courses are available for our pupils. We review the curriculum and its offer termly in order to ensure sustainability as well as monitoring staffing levels.

The College timetable was reconfigured to incorporate 60 minute lessons in September 2018 with a single College start / end time to allow for efficient use of our resources for the benefit of learning and teaching. This is now embedded and has continued in 2019 and was planned for 2020. However, due to strict COVID guidelines, we have had to implement a school timetable of four 1 hour 15 minute lessons to reduce movement and contact when moving around the school. From September 2021 we will review this arrangement on an ongoing basis for the benefit of Pupils and Staff as circumstances and guidance changes.

#### Funds Held as Custodian Trustee on Behalf of Others

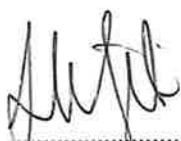
There are no funds held as Custodian Trustees on behalf of others.

#### Auditor

In so far as the Governors are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Governors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Governors' report, incorporating a strategic report, approved by order of the Board of Governors, as the company directors, on 7<sup>th</sup> December 2021 and signed on the board's behalf by:



A. Wright  
Chair of Governors

# THE CHALFONTS COMMUNITY COLLEGE

## GOVERNANCE STATEMENT

**FOR THE YEAR ENDED 31 AUGUST 2021**

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### Scope of responsibility

As Governors we acknowledge we have overall responsibility for ensuring that The Chalfonts Community College has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Board of Governors has delegated the day-to-day responsibility to the Principal, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between The Chalfonts Community College and the Secretary of State for Education. The accounting officer is also responsible for reporting to the Board of Governors any material weaknesses or breakdowns in internal control.

### Governance

The information on governance included here supplements that described in the Governors' Report and in the Statement of Governors' Responsibilities. The Board of Governors has formally met 6 times during the year, as suggested by ESFA. The Governors' Report and this Governance Statement describes how effective governance and oversight is nevertheless exercised.

Attendance during the year at meetings of the Board of Governors was as follows:

Governors	Meetings attended	Out of possible
A Wright (Chair of Governors)	6	6
D Dalston	5	5
R Denial (Principal and Accounting Officer)	6	6
S Dennis	2	6
D Fawcett	5	6
T Gibney	4	4
S Kirby	3	6
S Leybourne	6	6
E Matthews	6	6
J Mills	0	0
R Page	6	6
P Solloway	3	3
A Spear	5	6
D Sweeney	6	6
H Wells	6	6

### Members

The following served as members at some time between 1 September 2020 and the date of signing of these accounts:

K Constable  
S Khan  
S Smart  
A Wright

# THE CHALFONTS COMMUNITY COLLEGE

## GOVERNANCE STATEMENT

**FOR THE YEAR ENDED 31 AUGUST 2021**

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Attendance during the year at meetings of the Resources for Learning Committee was as follows:

<b>Governors</b>	<b>Meetings attended</b>	<b>Out of possible</b>
R Denial (Principal and Accounting Officer)	4	4
T Gibney	2	2
S Kirby	0	4
E Matthews	3	4
A Spear	2	4
H Wells	4	4
A Wright	3	4

### **Review of Value for Money**

As accounting officer the principal has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The accounting officer considers how the trust's use of its resources has provided good value for money during each academic year, and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where available. The accounting officer for the academy trust has delivered improved value for money during the year by accessing £25k through the furlough scheme to support the payment of the salaries for the catering staff during the pandemic.

### **The purpose of the system of internal control**

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in The Chalfonts Community College for the year ended 31 August 2021 and up to the date of approval of the annual report and financial statements.

### **Capacity to handle risk**

The Board of Governors has reviewed the key risks to which the academy trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Governors is of the view that there is a formal on-going process for identifying, evaluating and managing the academy trust's significant risks that has been in place for the year ended 31 August 2021 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Board of Governors.

# THE CHALFONTS COMMUNITY COLLEGE

## GOVERNANCE STATEMENT

**FOR THE YEAR ENDED 31 AUGUST 2021**

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### The risk and control framework

The academy trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of Governors;
- regular reviews by the finance committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties;
- identification and management of risks.

The Board of Governors has considered the need for specific internal scrutiny in order to support the financial oversight responsibilities of the Board of Governors and has requested James Cowper Kreston to carry out reviews to the school to review various areas of the school's operation and to provide assurance around internal control.

No material process or control issues have been found as a result of this work.

### Review of effectiveness

As accounting officer the principal has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the External Auditor;
- the financial management and governance self-assessment process;
- the work of the Executive Managers within the academy trust who have responsibility for the development and maintenance of the internal control framework.

The accounting officer has been advised of the implications of the result of their review of the system of internal control by the finance group and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the Board of Governors on 7<sup>th</sup> December 2021 and signed on its behalf by:



A. Wright

**Chair of Governors**



C Whitehead  
**Principal**

# THE CHALFONTS COMMUNITY COLLEGE

## STATEMENT OF REGULARITY, PROPRIETY AND COMPLIANCE

**FOR THE YEAR ENDED 31 AUGUST 2021**

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As accounting officer of The Chalfonts Community College, I have considered my responsibility to notify the Academy Trust Board of Governors and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the Academy Trust, under the funding agreement in place between the Academy Trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2020.

I confirm that I and the Academy Trust's Board of Governors are able to identify any material irregular or improper use of funds by the Academy Trust, or material non-compliance with the terms and conditions of funding under the Academy Trust's funding agreement and the Academies Financial Handbook 2020.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the Board of Governors and ESFA.



C Whitehead  
**Accounting Officer**

07 December 2021



# **THE CHALFONTS COMMUNITY COLLEGE**

## **STATEMENT OF GOVERNORS' RESPONSIBILITIES**

### ***FOR THE YEAR ENDED 31 AUGUST 2021***

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The Governors (who act as trustees for The Chalfonts Community College and are also the directors of The Chalfonts Community College for the purposes of company law) are responsible for preparing the Governors' report and the Financial Statements in accordance with the Academies Accounts Direction 2020 to 2021 published by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Governors to prepare Financial Statements for each financial year. Under company law, the Governors must not approve the Financial Statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period.

In preparing these Financial Statements, the Governors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 and the Academies Accounts Direction 2020 to 2021;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the Financial Statements; and
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Governors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the Financial Statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Governors are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring that grants received from ESFA/DfE have been applied for the purposes intended.

The Governors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of Financial Statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board of Governors on 07 December 2021 and signed on its behalf by:



A Wright  
Chair of Governors

# THE CHALFONTS COMMUNITY COLLEGE

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE CHALFONTS COMMUNITY COLLEGE

**FOR THE YEAR ENDED 31 AUGUST 2021**

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### Opinion

We have audited the Financial Statements of The Chalfonts Community College for the year ended 31 August 2021 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice), the Charities SORP 2019 and the Academies Accounts Direction 2020 to 2021 issued by the Education and Skills Funding Agency.

In our opinion the Financial Statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2019 and the Academies Accounts Direction 2020 to 2021.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the 'Auditor's responsibilities for the audit of the Financial Statements' section of our report. We are independent of the Academy Trust in accordance with the ethical requirements that are relevant to our audit of the Financial Statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Governors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Academy Trust's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Governors with respect to going concern are described in the relevant sections of this report.

### Other information

The Governors are responsible for the other information, which comprises the information included in the annual report other than the Financial Statements and our auditor's report thereon. Our opinion on the Financial Statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the Financial Statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the Financial Statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the Financial Statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

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# THE CHALFONTS COMMUNITY COLLEGE

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE CHALFONTS COMMUNITY COLLEGE (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2021**

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### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Governors' Report including the incorporated Strategic Report for the financial year for which the Financial Statements are prepared is consistent with the Financial Statements; and
- the Governors' report including the incorporated strategic report has been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the Academy Trust and its environment obtained in the course of the audit, we have not identified material misstatements in the Governors' Report, including the incorporated Strategic Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the Financial Statements are not in agreement with the accounting records and returns; or
- certain disclosures of Governors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of Governors**

As explained more fully in the statement of Governors' responsibilities, the Governors are responsible for the preparation of the Financial Statements and for being satisfied that they give a true and fair view, and for such internal control as the Governors determine is necessary to enable the preparation of Financial Statements that are free from material misstatement, whether due to fraud or error.

In preparing the Financial Statements, the Governors are responsible for assessing the Academy Trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Governors either intend to liquidate the charitable company, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the Financial Statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these Financial Statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

- Enquiry of management and those charged with governance around actual and potential litigation and claims.
  - Enquiry of management to identify any instances of non-compliance with laws and regulations.
  - Reviewing minutes of meetings of those charged with governance.
  - Reviewing internal assurance reports.
  - Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.
  - Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness, and evaluating the business rationale of significant transactions outside the normal course of business.
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# THE CHALFONTS COMMUNITY COLLEGE

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE CHALFONTS COMMUNITY COLLEGE (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2021**

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A further description of our responsibilities for the audit of the Financial Statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

### **Use of our report**

This report is made solely to the charitable company's Members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's Members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's Members as a body, for our audit work, for this report, or for the opinions we have formed.



**David John Walsh FCCA (Senior Statutory Auditor)**

**For and on behalf of Baxter & Co**

**Chartered Certified Accountants**

Lynwood House

Crofton Road

Orpington

Kent

BR6 8QE

Dated: 14 December 2021

# **THE CHALFONTS COMMUNITY COLLEGE**

## **INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO THE CHALFONTS COMMUNITY COLLEGE AND THE EDUCATION AND SKILLS FUNDING AGENCY (CONTINUED)**

***FOR THE YEAR ENDED 31 AUGUST 2021***

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In accordance with the terms of our engagement letter dated 2 November 2012 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2020 to 2021, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by The Chalfonts Community College during the period 1 September 2020 to 31 August 2021 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to The Chalfonts Community College and ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to the The Chalfonts Community College and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than The Chalfonts Community College and ESFA, for our work, for this report, or for the conclusion we have formed.

### **Respective responsibilities of The Chalfonts Community College's accounting officer and the reporting accountant**

The accounting officer is responsible, under the requirements of The Chalfonts Community College's funding agreement with the Secretary of State for Education dated 1 July 2011 and the Academies Financial Handbook, extant from 1 September 2020, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance, and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2020 to 2021. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2020 to 31 August 2021 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

### **Approach**

We conducted our engagement in accordance with the Framework and Guide for External Auditors and Reporting Accountant of Academy Trusts issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

# THE CHALFONTS COMMUNITY COLLEGE

## INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO THE CHALFONTS COMMUNITY COLLEGE AND THE EDUCATION AND SKILLS FUNDING AGENCY (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2021**

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Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the Academy Trust's income and expenditure. The work undertaken to draw to our conclusion includes:

- Review of payments to staff;
- Review of payments to suppliers and other third parties;
- Review of grant and other income streams;
- Review of some key financial control procedures;
- Discussions with finance staff;
- Consideration of the record maintained by the Accounting Officer of the oversight they have exercised;
- Consideration of the programme of internal scrutiny implemented by the Academy Trust in order to comply with its obligations under 3.1 of the Academies Financial Handbook 2020, issued by the ESFA.
- Consideration of compliance with the 'musts' in the Academies Financial Handbook.

### Conclusion

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2020 to 31 August 2021 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.



**Baxter & Co**  
**Independent Reporting Accountants**  
**Chartered Certified Accountants**  
Lynwood House  
Crofton Road  
Orpington  
Kent  
BR6 8QE

Dated: 14 December 2021

# THE CHALFONTS COMMUNITY COLLEGE

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2021

	Notes	Unrestricted funds £'000	Restricted funds: General £'000	Fixed asset £'000	Total 2021 £'000	Total 2020 £'000
<b>Income and endowments from:</b>						
Donations and capital grants	3	22	-	225	247	65
Charitable activities:						
- Funding for educational operations	4	170	8,833	-	9,003	8,975
Other trading activities	5	67	-	-	67	64
Investments	6	-	-	-	-	2
<b>Total</b>		<b>259</b>	<b>8,833</b>	<b>225</b>	<b>9,317</b>	<b>9,106</b>
<b>Expenditure on:</b>						
Raising funds	7	54	-	-	54	42
Charitable activities:						
- Educational operations	8	332	9,206	299	9,837	9,801
<b>Total</b>	<b>7</b>	<b>386</b>	<b>9,206</b>	<b>299</b>	<b>9,891</b>	<b>9,843</b>
<b>Net expenditure</b>		<b>(127)</b>	<b>(373)</b>	<b>(74)</b>	<b>(574)</b>	<b>(737)</b>
Transfers between funds	18	-	5	(5)	-	-
<b>Other recognised gains/(losses)</b>						
Actuarial gains/(losses) on defined benefit pension schemes	20	-	27	-	27	(281)
<b>Net movement in funds</b>		<b>(127)</b>	<b>(341)</b>	<b>(79)</b>	<b>(547)</b>	<b>(1,018)</b>
<b>Reconciliation of funds</b>						
Total funds brought forward		1,111	(5,102)	16,631	12,640	13,658
Total funds carried forward		984	(5,443)	16,552	12,093	12,640



# THE CHALFONTS COMMUNITY COLLEGE

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2021

Comparative year information Year ended 31 August 2020	Notes	Unrestricted funds £'000	Restricted funds: General £'000	Fixed asset £'000	Total 2020 £'000
<b>Income and endowments from:</b>					
Donations and capital grants	3	35	-	30	65
Charitable activities:					
- Funding for educational operations	4	286	8,689	-	8,975
Other trading activities	5	64	-	-	64
Investments	6	2	-	-	2
<b>Total</b>		<b>387</b>	<b>8,689</b>	<b>30</b>	<b>9,106</b>
<b>Expenditure on:</b>					
Raising funds	7	42	-	-	42
Charitable activities:					
- Educational operations	8	343	9,163	295	9,801
<b>Total</b>	<b>7</b>	<b>385</b>	<b>9,163</b>	<b>295</b>	<b>9,843</b>
<b>Net income/(expenditure)</b>		<b>2</b>	<b>(474)</b>	<b>(265)</b>	<b>(737)</b>
Transfers between funds	18	-	30	(30)	-
<b>Other recognised gains/(losses)</b>					
Actuarial losses on defined benefit pension schemes	20	-	(281)	-	(281)
<b>Net movement in funds</b>		<b>2</b>	<b>(725)</b>	<b>(295)</b>	<b>(1,018)</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		1,109	(4,377)	16,926	13,658
Total funds carried forward		1,111	(5,102)	16,631	12,640

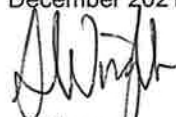
# THE CHALFONTS COMMUNITY COLLEGE

## BALANCE SHEET

AS AT 31 AUGUST 2021

		2021	2020
	Notes	£'000	£'000
<b>Fixed assets</b>			
Tangible assets	12	16,456	16,580
<b>Current assets</b>			
Stocks	13	29	28
Debtors	14	427	226
Cash at bank and in hand		1,159	1,222
		<u>1,615</u>	<u>1,476</u>
<b>Current liabilities</b>			
Creditors: amounts falling due within one year	15	(396)	(309)
<b>Net current assets</b>		<u>1,219</u>	<u>1,167</u>
<b>Total assets less current liabilities</b>		<u>17,675</u>	<u>17,747</u>
Creditors: amounts falling due after more than one year	16	(4)	(5)
<b>Net assets before defined benefit pension scheme liability</b>		<u>17,671</u>	<u>17,742</u>
Defined benefit pension scheme liability	20	(5,578)	(5,102)
<b>Total net assets</b>		<u>12,093</u>	<u>12,640</u>
<b>Funds of the Academy Trust:</b>			
<b>Restricted funds</b>	18		
- Fixed asset funds		16,552	16,631
- Restricted income funds		135	-
- Pension reserve		(5,578)	(5,102)
<b>Total restricted funds</b>		<u>11,109</u>	<u>11,529</u>
<b>Unrestricted income funds</b>	18	<u>984</u>	<u>1,111</u>
<b>Total funds</b>		<u>12,093</u>	<u>12,640</u>

The Financial Statements on pages 20 to 45 were approved by the Governors and authorised for issue on 07 December 2021 and are signed on their behalf by:

  
A Wright  
Chair of Governors

Company Number 07693365

# THE CHALFONTS COMMUNITY COLLEGE

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 AUGUST 2021

	Notes	2021 £'000	£'000	2020 £'000	£'000
<b>Cash flows from operating activities</b>					
Net cash used in operating activities	21		(112)		(338)
<b>Cash flows from investing activities</b>					
Dividends, interest and rents from investments		-		2	
Capital grants from DfE Group		225		30	
Purchase of tangible fixed assets		(175)		(86)	
<b>Net cash provided by/(used in) investing activities</b>			50		(54)
<b>Cash flows from financing activities</b>					
Repayment of long term loan		(1)		(1)	
<b>Net cash used in financing activities</b>			(1)		(1)
<b>Net decrease in cash and cash equivalents in the reporting period</b>			(63)		(393)
Cash and cash equivalents at beginning of the year			1,222		1,615
<b>Cash and cash equivalents at end of the year</b>			1,159		1,222

# THE CHALFONTS COMMUNITY COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 AUGUST 2021

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#### 1 Accounting policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

##### 1.1 Basis of preparation

The Financial Statements of the Academy Trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their Financial Statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2020 to 2021 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

##### 1.2 Going concern

The Governors assess whether the use of going concern is appropriate, ie whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charitable company to continue as a going concern. The Governors make this assessment in respect of a period of at least one year from the date of authorisation for issue of the Financial Statements and have concluded that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Academy Trust's ability to continue as a going concern. Thus they continue to adopt the going concern basis of accounting in preparing the Financial Statements.

##### 1.3 Income

All incoming resources are recognised when the Academy Trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

##### Grants

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the period for which it is receivable, and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the Balance Sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

##### Sponsorship income

Sponsorship income provided to the Academy Trust which amounts to a donation is recognised in the Statement of Financial Activities in the period in which it is receivable (where there are no performance-related conditions), where the receipt is probable and it can be measured reliably.

##### Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

# THE CHALFONTS COMMUNITY COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

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#### 1 Accounting policies

##### Other income

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the Academy Trust has provided the goods or services.

##### Donated goods, facilities and services

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items they are not recognised in the Financial Statements until they are sold. This income is recognised within 'Income from other trading activities'.

##### Donated fixed assets

Donated fixed assets are measured at fair value unless it is impractical to measure this reliably, in which case the cost of the item to the donor is used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the Academy Trust's accounting policies.

#### 1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

##### Expenditure on raising funds

This includes all expenditure incurred by the Academy Trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

##### Charitable activities

These are costs incurred on the Academy Trust's educational operations, including support costs and costs relating to the governance of the Academy Trust apportioned to charitable activities.

#### 1.5 Tangible fixed assets and depreciation

Assets costing £5,000 or more per item (or less if they form part of a larger purchase or project where the total cost exceeds £25,000) are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding that require the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Where tangible fixed assets have been acquired / funded by other income, the fixed asset fund is also credited. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities.

# THE CHALFONTS COMMUNITY COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

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#### 1 Accounting policies

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

Freehold land and buildings	2% Straight Line
Computer equipment	33% Straight Line
Fixtures, fittings & equipment	20% Straight Line
Motor vehicles	20% Straight Line

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

#### 1.6 Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Academy Trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

#### 1.7 Leased assets

Rentals under operating leases are charged on a straight-line basis over the lease term.

#### 1.8 Financial instruments

The Academy Trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the Academy Trust and their measurement basis are as follows.

##### Financial assets

Trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost. Prepayments are not financial instruments.

Cash at bank is classified as a basic financial instrument and is measured at face value.

##### Financial liabilities

Trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost. Taxation and social security are not included in the financial instruments disclosure definition.

Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

#### 1.9 Stock

Stock is valued at the lower of cost and net realisable value. Net realisable value is based on estimated selling price less further costs to completion and disposal. Provision is made for obsolete and slow moving stock.

#### 1.10 Taxation

The Academy Trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Academy Trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

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# THE CHALFONTS COMMUNITY COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

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#### 1 Accounting policies

##### 1.11 Pensions benefits

Retirement benefits to employees of the Academy Trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes and the assets and the liabilities are held separately from those of the Academy Trust.

The TPS is an unfunded scheme and contributions are calculated to spread the cost of pensions over employees' working lives with the Academy Trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary based on quadrennial valuations using a prospective unit credit method. The TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions are recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the Academy Trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to net income or expenditure are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the statement of financial activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses. Actuarial gains and losses are recognised immediately in other recognised gains and losses.

##### 1.12 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Academy Trust at the discretion of the Governors.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

##### 1.13 Agency arrangement

Where the Academy Trust acts as agent in collecting and / or distributing from the ESFA or others, and subsequent disbursements are excluded from the Statement of Financial Activities as the Trust does not have control over charitable application of the funds. The funds received and paid, and any balances held are disclosed in note 27.

#### 2 Critical accounting estimates and areas of judgement

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.



# THE CHALFONTS COMMUNITY COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

#### 2 Critical accounting estimates and areas of judgement

##### Critical accounting estimates and assumptions

The Academy Trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 20, will impact the carrying amount of the pension liability. Furthermore, a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2019 has been used by the actuary in valuing the pensions liability at 31 August 2021. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

##### Critical areas of judgement

In preparing these Financial Statements, the Governors have not needed to exercise any subjective judgements that would be critical to the Academy Trust's Financial Statements.

#### 3 Donations and capital grants

	Unrestricted funds £'000	Restricted funds £'000	Total 2021 £'000	Total 2020 £'000
Capital grants	-	225	225	30
Other donations	22	-	22	35
	<u>22</u>	<u>225</u>	<u>247</u>	<u>65</u>

**THE CHALFONTS COMMUNITY COLLEGE**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

**4 Funding for the Academy Trust's educational operations**

	Unrestricted funds £'000	Restricted funds £'000	Total 2021 £'000	Total 2020 £'000
<b>DfE / ESFA grants</b>				
General annual grant (GAG)	-	7,670	7,670	7,354
Other DfE / ESFA grants:				
- Pupil premium	-	167	167	171
- Others	-	445	445	456
	-	8,282	8,282	7,981
<b>Other government grants</b>				
Other grants	-	214	214	225
<b>COVID-19 additional funding (DfE / ESFA)</b>				
Catch-up premium	-	98	98	-
<b>COVID-19 additional funding (non-DfE / ESFA)</b>				
Coronavirus job retention scheme grant	-	25	25	64
Other COVID-19 funding	-	16	16	-
	-	139	139	64
<b>Other funding</b>				
Catering income	170	-	170	286
Trips income	-	128	128	363
Other incoming resources	-	70	70	56
	170	198	368	705
<b>Total funding</b>	170	8,833	9,003	8,975

Following the reclassification in the Academies Accounts Direction 2020/21 of some grants received from the Department for Education and ESFA, the Academy Trust's funding for Universal Infant Free School Meals and Pupil Premium is no longer reported under the Other DfE group grants heading, but as separate lines under the Other DfE/ESFA grants heading. The prior year numbers have been reclassified.

The Academy Trust has been eligible to claim additional funding in the year from government support schemes in response to the Coronavirus outbreak. The funding received is shown above under "COVID-19 additional funding".

- The funding received for coronavirus exceptional support covers costs totalling £43k. These costs are included in notes 7 and 8 below as appropriate. As shown in note 18 below, a balance of £71k of Catch-up funding is carried forward to 2021/22
- The Academy Trust furloughed catering staff under the government's Coronavirus job retention scheme. The funding received of £25k relates to staff costs which are included within note 9 below as appropriate.

# THE CHALFONTS COMMUNITY COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 5 Other trading activities

	Unrestricted funds £'000	Restricted funds £'000	Total 2021 £'000	Total 2020 £'000
Hire of facilities	9	-	9	12
Uniform income	58	-	58	52
	<u>67</u>	<u>-</u>	<u>67</u>	<u>64</u>

### 6 Investment income

	Unrestricted funds £'000	Restricted funds £'000	Total 2021 £'000	Total 2020 £'000
Short term deposits	-	-	-	2
	<u>-</u>	<u>-</u>	<u>-</u>	<u>2</u>

### 7 Expenditure

	Staff costs £'000	Non-pay expenditure Premises £'000	Other £'000	Total 2021 £'000	Restated Total 2020 £'000
Expenditure on raising funds					
- Direct costs	-	-	54	54	42
Academy's educational operations					
- Direct costs	6,491	239	792	7,522	7,612
- Allocated support costs	1,388	600	327	2,315	2,189
	<u>7,879</u>	<u>839</u>	<u>1,173</u>	<u>9,891</u>	<u>9,843</u>

#### Net income/(expenditure) for the year includes:

	2021 £'000	2020 £'000
Fees payable to auditor for:		
- Audit	9	11
- Other services	6	8
Operating lease rentals	9	17
Depreciation of tangible fixed assets	299	295
Net interest on defined benefit pension liability	78	78
	<u>301</u>	<u>309</u>

Included within expenditure are the following transactions:

	2021 £
Gifts made by the Academy Trust - total	<u>598</u>

# THE CHALFONTS COMMUNITY COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 7 Expenditure

Clarification - While the majority of disclosures in these accounts are rounded to £'000, disclosure of gifts is not. The value of gifts made for the year was £598 (and not £598k).

### 8 Charitable activities

	Unrestricted funds £'000	Restricted funds £'000	Total 2021 £'000	Restated Total 2020 £'000
<b>Direct costs</b>				
Educational operations	-	7,522	7,522	7,612
<b>Support costs</b>				
Educational operations	332	1,983	2,315	2,189
	<u>332</u>	<u>9,505</u>	<u>9,837</u>	<u>9,801</u>

	2021 £'000	Restated 2020 £'000
<b>Analysis of costs</b>		
<b>Direct costs</b>		
Teaching and educational support staff costs	6,491	6,432
Staff development	15	11
Depreciation	239	238
Technology costs	141	100
Educational supplies and services	371	342
Examination fees	114	114
Educational consultancy	1	-
Other direct costs	150	375
	<u>7,522</u>	<u>7,612</u>

# THE CHALFONTS COMMUNITY COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 8 Charitable activities

#### Support costs

Support staff costs	963	936
Defined benefit pension scheme - staff costs (FRS102 adjustment)	425	331
Depreciation	60	57
Technology costs	53	52
Maintenance of premises and equipment	153	117
Cleaning	158	141
Energy costs	115	111
Rent, rates and other occupancy costs	80	64
Insurance	31	31
Security and transport	7	6
Catering	116	181
Defined benefit pension scheme - finance costs (FRS102 adjustment)	78	78
Legal costs	9	4
Other support costs	48	61
Governance costs	19	19
	<u>2,315</u>	<u>2,189</u>

### 9 Staff

#### Staff costs

Staff costs during the year were:

	2021 £'000	2020 £'000
Wages and salaries	5,591	5,523
Social security costs	570	519
Pension costs	1,173	1,150
Defined benefit pension scheme - staff costs (FRS102 adjustment)	425	331
Staff costs - employees	<u>7,759</u>	<u>7,523</u>
Agency staff costs	114	176
Staff restructuring costs	6	-
	<u>7,879</u>	<u>7,699</u>

Staff restructuring costs comprise:

Severance payments	<u>6</u>	<u>-</u>
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#### Non statutory/non-contractual staff severance payments

Included in staff restructuring costs is one non-statutory/non-contractual severance payment totalling £3k (2020: £nil).

# THE CHALFONTS COMMUNITY COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 9 Staff

#### Staff numbers

The average number of persons employed by the Academy Trust during the year was as follows:

	2021 Number	2020 Number
Teachers	95	91
Administration and support	92	90
Management	9	10
	<u>196</u>	<u>191</u>

The number of persons employed, expressed as a full time equivalent, was as follows:

	2021 Number	2020 Number
Teachers	88	85
Administration and support	68	68
Management	9	10
	<u>165</u>	<u>163</u>

#### Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2021 Number	2020 Number
£60,000 - £70,000	5	4
£70,001 - £80,000	1	-
£80,001 - £90,000	2	2
£100,001 - £110,000	1	1
	<u>9</u>	<u>7</u>

#### Key management personnel

The key management personnel of the Academy Trust comprise the Governors and the senior management team as listed on page 1. The total amount of key management personnel employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the Academy Trust was £485,649 (2020: £468,860).

# THE CHALFONTS COMMUNITY COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

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#### 10 Governors' remuneration and expenses

One or more of the Governors has been paid remuneration or has received other benefits from an employment with the Academy Trust. The Principal and other Staff Governors only receive remuneration in respect of services they provide undertaking the roles of Principal and staff members under their contracts of employment, and not in respect of their services as Governors.

The value of Governors' remuneration and other benefits was as follows:

R Denial (Principal - resigned 31/08/2021):

- Remuneration: £105,000 - £110,000 (2020: £105,000 - £110,000)
- Employer's pension contributions: £25,000 - £30,000 (2020: £20,000 - £25,000)

S Leybourne (Staff Governor - resigned 18/10/2021):

- Remuneration: £45,000 - £50,000 (2020: £45,000 - £50,000)
- Employer's pension contributions: £10,000 - £15,000 (2020: £10,000 - £15,000)

D Fawcett (Staff Governor):

- Remuneration: £30,000 - £35,000 (2020: £25,000 - £30,000)
- Employer's pension contributions: £5,000 - £10,000 (2020: £5,000 - £10,000)

During the year, travel and subsistence payments totalling £134 (2020: £1,280) were reimbursed or paid directly to 1 Governors (2020: 2 Governors).

Other related party transactions involving the Governors are set out within the related parties note.

#### 11 Governors' and officers' insurance

The Academy Trust has opted into the Department for Education's Risk Protection Arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects Governors and officers from claims arising from negligent acts, errors or omissions occurring whilst on Academy Trust business, and provides cover up to £10,000,000. It is not possible to quantify the Governors and officers indemnity element from the overall cost of the RPA scheme.



# THE CHALFONTS COMMUNITY COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 12 Tangible fixed assets

	Freehold land and buildings £'000	Computer equipment £'000	Fixtures, fittings & equipment £'000	Motor vehicles £'000	Total £'000
<b>Cost</b>					
At 1 September 2020	18,847	314	44	13	19,218
Additions	175	-	-	-	175
	<u>19,022</u>	<u>314</u>	<u>44</u>	<u>13</u>	<u>19,393</u>
At 31 August 2021	19,022	314	44	13	19,393
<b>Depreciation</b>					
At 1 September 2020	2,270	313	42	13	2,638
Charge for the year	298	-	1	-	299
	<u>2,568</u>	<u>313</u>	<u>43</u>	<u>13</u>	<u>2,937</u>
At 31 August 2021	2,568	313	43	13	2,937
<b>Net book value</b>					
At 31 August 2021	16,454	1	1	-	16,456
At 31 August 2020	16,577	1	2	-	16,580

Freehold land and buildings includes land of £4,017k.

### 13 Stocks

	2021 £'000	2020 £'000
Uniform and catering stock	29	28

### 14 Debtors

	2021 £'000	2020 £'000
Trade debtors	1	3
VAT recoverable	26	12
Prepayments and accrued income	400	211
	<u>427</u>	<u>226</u>

**THE CHALFONTS COMMUNITY COLLEGE**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

**15 Creditors: amounts falling due within one year**

	<b>2021</b>	<b>2020</b>
	<b>£'000</b>	<b>£'000</b>
Government loans	1	1
Trade creditors	59	43
Other taxation and social security	135	137
Accruals and deferred income	201	128
	<u>396</u>	<u>309</u>

**16 Creditors: amounts falling due after more than one year**

	<b>2021</b>	<b>2020</b>
	<b>£'000</b>	<b>£'000</b>
Government loans	<u>4</u>	<u>5</u>
<b>Analysis of loans</b>	<b>2021</b>	<b>2020</b>
	<b>£'000</b>	<b>£'000</b>
Not wholly repayable within five years by instalments	3	3
Wholly repayable within five years	<u>2</u>	<u>3</u>
	5	6
Less: included in current liabilities	<u>(1)</u>	<u>(1)</u>
Amounts included above	<u>4</u>	<u>5</u>
<b>Loan maturity</b>		
Debt due in one year or less	1	1
Due in more than one year but not more than two years	1	1
Due in more than two years but not more than five years	3	3
Due in more than five years	-	1
	<u>5</u>	<u>6</u>

**17 Deferred income**

	<b>2021</b>	<b>2020</b>
	<b>£'000</b>	<b>£'000</b>
Deferred income is included within:		
Creditors due within one year	<u>72</u>	<u>77</u>

# THE CHALFONTS COMMUNITY COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

#### 17 Deferred income

Deferred income at 1 September 2020	77	151
Released from previous years	(77)	(151)
Resources deferred in the year	72	77
<b>Deferred income at 31 August 2021</b>	<b>72</b>	<b>77</b>

Deferred income arises from income received in advance relating trip income of £54k (2020: £54k), rates grant funding of £nil (2020: £nil), pupil meals £14k (2020: £18k), 16-19 Bursary £nil (2020: £2k) and other income £4k (2020: £3k).

#### 18 Funds

	Balance at 1 September 2020 £'000	Income £'000	Expenditure £'000	Gains, losses and transfers £'000	Balance at 31 August 2021 £'000
<b>Restricted general funds</b>					
General Annual Grant (GAG)	-	7,670	(7,611)	5	64
Pupil premium	-	167	(167)	-	-
Other DfE / ESFA grants	-	445	(445)	-	-
Catch-up premium	-	98	(27)	-	71
Other government grants	-	214	(214)	-	-
Coronavirus job retention scheme grant	-	25	(25)	-	-
Other COVID-19 funding	-	16	(16)	-	-
Other restricted funds	-	198	(198)	-	-
Pension reserve	(5,102)	-	(503)	27	(5,578)
	<u>(5,102)</u>	<u>8,833</u>	<u>(9,206)</u>	<u>32</u>	<u>(5,443)</u>
<b>Restricted fixed asset funds</b>					
Inherited on conversion	15,820	-	(281)	-	15,539
DfE group capital grants	728	225	(16)	(5)	932
Capital expenditure from GAG and other funds	83	-	(2)	-	81
	<u>16,631</u>	<u>225</u>	<u>(299)</u>	<u>(5)</u>	<u>16,552</u>
<b>Total restricted funds</b>	<u>11,529</u>	<u>9,058</u>	<u>(9,505)</u>	<u>27</u>	<u>11,109</u>
<b>Unrestricted funds</b>					
General funds	1,111	259	(386)	-	984
<b>Total funds</b>	<u>12,640</u>	<u>9,317</u>	<u>(9,891)</u>	<u>27</u>	<u>12,093</u>

# THE CHALFONTS COMMUNITY COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

#### 18 Funds

The specific purposes for which the funds are to be applied are as follows:

The Restricted General Funds are used to fund the general operating costs of the Academy.

Under the funding agreement with the Secretary of State, the Academy Trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2021.

The Restricted LGPS Fund represents the Academy's share of the LGPS Pension Fund deficit.

The Restricted Fixed Asset Fund represents the net book value of fixed assets £16,457k (2020: £16,580k) plus unspent element of Capital funds of £95k (2020: £51k). When assets are purchased the fund is increased and depreciation charges reduce the fund.

Comparative information in respect of the preceding period is as follows:

	Balance at 1 September 2019 £'000	Income £'000	Expenditure £'000	Gains, losses and transfers £'000	Balance at 31 August 2020 £'000
<b>Restricted general funds</b>					
General Annual Grant (GAG)	35	7,354	(7,419)	30	-
Pupil premium	-	171	(171)	-	-
Other DfE / ESFA grants	-	456	(456)	-	-
Other government grants	-	289	(289)	-	-
Other restricted funds	-	419	(419)	-	-
Pension reserve	(4,412)	-	(409)	(281)	(5,102)
	<u>(4,377)</u>	<u>8,689</u>	<u>(9,163)</u>	<u>(251)</u>	<u>(5,102)</u>
<b>Restricted fixed asset funds</b>					
Transfer on conversion	16,101	-	(281)	-	15,820
DfE group capital grants	738	30	(10)	(30)	728
Capital expenditure from GAG and other funds	87	-	(4)	-	83
	<u>16,926</u>	<u>30</u>	<u>(295)</u>	<u>(30)</u>	<u>16,631</u>
<b>Total restricted funds</b>	<u>12,549</u>	<u>8,719</u>	<u>(9,458)</u>	<u>(281)</u>	<u>11,529</u>
<b>Unrestricted funds</b>					
General funds	1,109	387	(385)	-	1,111
<b>Total funds</b>	<u>13,658</u>	<u>9,106</u>	<u>(9,843)</u>	<u>(281)</u>	<u>12,640</u>

# THE CHALFONTS COMMUNITY COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 19 Analysis of net assets between funds

	Unrestricted Funds £'000	Restricted funds: General £'000	Fixed asset £'000	Total Funds £'000
<b>Fund balances at 31 August 2021 are represented by:</b>				
Tangible fixed assets	-	-	16,456	16,456
Current assets	984	535	96	1,615
Creditors falling due within one year	-	(396)	-	(396)
Creditors falling due after one year	-	(4)	-	(4)
Defined benefit pension liability	-	(5,578)	-	(5,578)
<b>Total net assets</b>	<b>984</b>	<b>(5,443)</b>	<b>16,552</b>	<b>12,093</b>
	Unrestricted Funds £'000	Restricted funds: General £'000	Fixed asset £'000	Total Funds £'000
<b>Fund balances at 31 August 2020 are represented by:</b>				
Tangible fixed assets	-	-	16,580	16,580
Current assets	1,111	314	51	1,476
Creditors falling due within one year	-	(309)	-	(309)
Creditors falling due after one year	-	(5)	-	(5)
Defined benefit pension liability	-	(5,102)	-	(5,102)
<b>Total net assets</b>	<b>1,111</b>	<b>(5,102)</b>	<b>16,631</b>	<b>12,640</b>

### 20 Pension and similar obligations

The Academy Trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Buckinghamshire County Council. Both are multi-employer defined benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2016, and that of the LGPS related to the period ended 31 March 2019.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

#### Teachers' Pension Scheme

##### Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for teachers in academies. All teachers have the option to opt out of the TPS following enrolment.

The TPS is an unfunded scheme to which both the member and employer makes contributions, as a percentage of salary. These contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

# THE CHALFONTS COMMUNITY COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 20 Pension and similar obligations

#### Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016. The valuation report was published by the Department for Education on 5 March 2019.

The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 23.68% of pensionable pay (including a 0.08% employer administration levy)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,100 million giving a notional past service deficit of £22,000 million
- the SCAPE rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 2.4% above the rate of CPI. The assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return including earnings growth is 4.45%.

The next valuation result is due to be implemented from 1 April 2023.

The employer's pension costs paid to the TPS in the period amounted to £817k (2020: £804k).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The Academy Trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The Academy Trust has set out above the information available on the scheme.

#### Local Government Pension Scheme

The LGPS is a funded defined benefit pension scheme, with the assets held in separate trustee-administered funds. The total contributions are as noted below. The agreed contribution rates for future years are 23.68% for employers and 5.5% to 12.5% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of Academy Trust closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

Total contributions made	2021 £'000	2020 £'000
Employer's contributions	356	346
Employees' contributions	101	102
	<hr/>	<hr/>
Total contributions	457	448
	<hr/>	<hr/>

**THE CHALFONTS COMMUNITY COLLEGE**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

**20 Pension and similar obligations**

<b>Principal actuarial assumptions</b>	<b>2021</b> %	<b>2020</b> %
Rate of increase in salaries	3.90	3.30
Rate of increase for pensions in payment/inflation	2.90	2.30
Discount rate for scheme liabilities	1.65	1.60
RPI increases	3.25	3.10
CPI increases	2.90	2.30

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	<b>2021</b> Years	<b>2020</b> Years
Retiring today		
- Males	21.6	21.8
- Females	25.0	25.1
Retiring in 20 years		
- Males	22.9	23.2
- Females	26.4	26.6

Scheme liabilities would have been affected by changes in assumptions as follows:

	<b>2021</b> £'000	<b>2020</b> £'000
Discount rate + 0.1%	12,332	10,413
Discount rate - 0.1%	12,880	10,876
Mortality assumption + 1 year	13,145	11,064
Mortality assumption - 1 year	12,083	10,236
Salary rate + 0.1%	12,624	10,661
Salary rate - 0.1%	12,585	10,623
Pensions rate + 0.1%	12,855	10,855
Pensions rate - 0.1%	12,356	10,433

<b>Defined benefit pension scheme net liability</b>	<b>2021</b> £'000	<b>2020</b> £'000
Scheme assets	7,025	5,540
Scheme obligations	(12,603)	(10,642)
Net liability	(5,578)	(5,102)

**THE CHALFONTS COMMUNITY COLLEGE**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

**20 Pension and similar obligations**

The Academy Trust's share of the assets in the scheme	2021 Fair value £'000	2020 Fair value £'000
Equities	3,817	3,037
Gilts	659	584
Other Bonds	984	868
Cash	95	145
Property	408	347
Other assets	1,062	559
Total market value of assets	7,025	5,540

The actual return on scheme assets was £1,120,000 (2020: £165,000).

Amount recognised in the statement of financial activities	2021 £'000	2020 £'000
Current service cost	776	672
Interest income	(92)	(98)
Interest cost	170	176
Administration expenses	5	5
Total operating charge	859	755

Changes in the present value of defined benefit obligations	2021 £'000
At 1 September 2020	10,642
Current service cost	776
Interest cost	170
Employee contributions	101
Actuarial loss	1,001
Benefits paid	(87)
At 31 August 2021	12,603



**THE CHALFONTS COMMUNITY COLLEGE**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

**20 Pension and similar obligations**

**Changes in the fair value of the Academy Trust's share of scheme assets**

	<b>2021 £'000</b>
At 1 September 2020	5,540
Interest income	92
Actuarial (gain)/loss	1,028
Employer contributions	356
Employee contributions	101
Benefits paid	(87)
Administration expenses	(5)
	<hr/>
At 31 August 2021	<b>7,025</b> <hr/>

**21 Reconciliation of net expenditure to net cash flow from operating activities**

	<b>2021 £'000</b>	<b>2020 £'000</b>
Net expenditure for the reporting period (as per the statement of financial activities)	(574)	(737)
Adjusted for:		
Capital grants from DfE and other capital income	(225)	(30)
Investment income receivable	-	(2)
Defined benefit pension costs less contributions payable	425	331
Defined benefit pension scheme finance cost	78	78
Depreciation of tangible fixed assets	299	295
(Increase) in stocks	(1)	-
(Increase)/decrease in debtors	(201)	93
Increase/(decrease) in creditors	87	(366)
	<hr/>	<hr/>
<b>Net cash used in operating activities</b>	<b>(112)</b>	<b>(338)</b> <hr/>

**22 Analysis of changes in net funds**

	<b>1 September 2020 £'000</b>	<b>Cash flows £'000</b>	<b>31 August 2021 £'000</b>
Cash	1,222	(63)	1,159
Loans falling due within one year	(1)	-	(1)
Loans falling due after more than one year	(5)	1	(4)
	<hr/>	<hr/>	<hr/>
	<b>1,216</b>	<b>(62)</b>	<b>1,154</b> <hr/>

# THE CHALFONTS COMMUNITY COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

#### 23 Long-term commitments, including operating leases

At 31 August 2021 the total of the Academy Trust's future minimum lease payments under non-cancellable operating leases was:

	2021 £'000	2020 £'000
Amounts due within one year	9	7
Amounts due in two and five years	2	7
	<u>11</u>	<u>14</u>

#### 24 Capital commitments

	2021 £'000	2020 £'000
Expenditure contracted for but not provided in the Financial Statements	<u>111</u>	<u>-</u>

At 31 August 2021 the Trust was engaged in capital works project for Fire door replacement with total expected costs of £210k. During the year ended 31 August 2021 the costs incurred were £99k, with anticipated future costs of £111k.

#### 25 Related party transactions

No related party transactions took place in the period of account other than certain Governors' remuneration and expenses already disclosed in note 10.

J Quensnell, employed by the academy trust, is a close family member of D Humphries, a governor. J Quensnell's appointment was made in open competition and D Humphries took no part in the decision making process regarding his appointment. J Quensnell is paid within the normal pay scale for his role and receives no special treatment as a result of his relationship to D Humphries.

#### 26 Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he or she ceases to be a member.

#### 27 Agency arrangements

The Academy Trust distributes 16-19 bursary funds to students as an agent for the ESFA. In the accounting period ending 31 August 2021 income receivable was £11,831 (2020: £12,198) and disbursements of £11,831 (2020: £12,198) were made from the fund.

# THE CHALFONTS COMMUNITY COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

***FOR THE YEAR ENDED 31 AUGUST 2021***

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### **28 Prior year adjustment**

Allocation of income and expenditure to appropriate headings was considered following the reclassifications in the Academies Accounts Direction 2020/2021 and the ESFA chart of accounts. The allocation of income and expenditure in the prior year has been amended in order for the two years to be comparable. There was no impact on the reported surplus for the year, reserves at year end or on any balance sheet items.